

Curriculum Vitae

Personal information

First name/ Surname **Yanitsa Kazantseva**
Address Rembrandtstrasse 1/30, 1020 Vienna, Austria
Mobile Telephone 0043 699 1045 6445
E-mail Lexa_bg@gmx.at

Nationality Bulgarian
Date of birth 01.02.1982
Gender female



Work experience*

Dates October 2006 - Onwards
Occupation or position held **International Editor**
Main activities and responsibilities Translating of articles and documentation from Spanish, German and English for the site, writing own articles
Name and address of employer **Citybuild.bg** and **Citybuildhome.bg**
Type of business or sector Internet Media, Internet site for Design, Architecture, Construction

Dates November 2003 – October 2007
Occupation or position held **Editor in Internet Media, Marketing and Public Relations**
Main activities and responsibilities

- ✓ Updating the **State Gazette of Bulgaria** daily on the site;
- ✓ Created online bookstore on the site for law and economic literature and maintaining it, working with customers and clients;
- ✓ Marketing and Advertising

Name and address of employer **Lex.bg**
Type of business or sector Bulgarian Internet Law Portal

Dates March 2002- May 2005
Main activities and responsibilities Data input of trade activities, marketing and advertising campaigns (of **Kraft Foods Bulgaria**)
Name and address of employer **Ogilvy Bulgaria, Derak** (both companies are partners of **Kraft Foods Bulgaria** and hire people for marketing campaigns, data input, etc. for this company)
Type of business or sector Marketing and advertising, other

* On request could be provided information for **other long-term work experience**:

- **Infoplast LTD**(October 2000- Onwards)

Education*	
Dates	March 2007 - Onwards
Title of qualification	Master Degree in International Business
Principal subjects	Speciality: International Marketing Other major subjects: International Management, SPSS, Marketing Research, Business English and Spanish, etc.
Name and type of organisation providing education and training	University of Vienna Vienna, Austria
Dates	October 2006 – March 2009
Title of qualification received	Master Degree in European Integration
Principal subjects	European Integration, Problems and questions in this area.
Name and type of organisation providing education and training	University of World and National Economy Sofia, Bulgaria
Dates	October 2000 – November 2005
Title of qualification received	Bachelor Degree in Macroeconomics
Principal subjects	Macroeconomics, Finance, Accounting, Insurance, etc
Name and type of organisation providing education and training	University of World and National Economy Sofia, Bulgaria
*	Only University Education is mentioned, High School Information can be provided when needed
Internships	
Dates	May 2002 – October 2002
Occupation	Sport Camp with children, teaching activities <i>"Spanish – English – Spanish"</i>
Place	Valencia, Spain
Dates	May 2003 – October 2003
Occupation	Management and Marketing
Place	Wildwood, New Jersey, USA New York, USA
Dates	May 2004 – October 2004
Occupation	Sport Camp with children, teaching activities <i>"Spanish – English – Spanish"</i>
Place	Valencia, Spain
Dates	May 2005 – October 2005
Occupation	Management and Marketing
Place	Wildwood, New Jersey, USA New York, USA

Language Skills																																				
Mother tongue	Bulgarian																																			
Other language(s)	<table border="1"> <thead> <tr> <th></th> <th>English</th> <th>Spanish</th> <th>German</th> <th>Italian</th> <th>Russian</th> </tr> </thead> <tbody> <tr> <td>Reading</td> <td>Fluent</td> <td>Fluent</td> <td>Fluent</td> <td>Basic</td> <td>Basic</td> </tr> <tr> <td>Writing</td> <td>Fluent</td> <td>Fluent</td> <td>Fluent</td> <td>Basic</td> <td>Basic</td> </tr> <tr> <td>Listening</td> <td>Fluent</td> <td>Fluent</td> <td>Fluent</td> <td>Basic</td> <td>Basic</td> </tr> <tr> <td>Business courses</td> <td>yes</td> <td>yes</td> <td>yes</td> <td></td> <td></td> </tr> </tbody> </table>							English	Spanish	German	Italian	Russian	Reading	Fluent	Fluent	Fluent	Basic	Basic	Writing	Fluent	Fluent	Fluent	Basic	Basic	Listening	Fluent	Fluent	Fluent	Basic	Basic	Business courses	yes	yes	yes		
	English	Spanish	German	Italian	Russian																															
Reading	Fluent	Fluent	Fluent	Basic	Basic																															
Writing	Fluent	Fluent	Fluent	Basic	Basic																															
Listening	Fluent	Fluent	Fluent	Basic	Basic																															
Business courses	yes	yes	yes																																	
Language Diplomas	Oxford English Diploma ÖSD German Diploma From University of Vienna: <ul style="list-style-type: none"> ✓ Business English 1 and 2 ✓ Business Spanish 1 and 2 ✓ Basic Italian 																																			
Other Skills or Interests																																				
Social skills and competences	Communicative, open-minded, love working with computer and internet applications as well as developing my language skills through different tasks, work or seminars																																			
Computer skills and competences	<ul style="list-style-type: none"> ✓ Competent with most MSOffice Programs (Ms Word, MS Excel, MS PowerPoint, MS Visio, MS Project) ✓ Excellent knowledge and use of PowerPoint Presentations ✓ Competent with Adobe and SPSS ✓ Basic knowledge of HTML ✓ Other programs and Internet Applications 																																			
Hobbies and Interests	<ul style="list-style-type: none"> ✓ Reading ✓ Skiing, Skating, Swimming ✓ Exploring new languages cultures and opportunities ✓ Internet and software 																																			
Driving licence	Yes																																			
Additional Information	On Request																																			