

# João Vinicius Nabarro Pavan

## Personal information:

Birth date: 21/02/1990

Citizenship: Brazilian

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## - Education

Higher education in Tourism Management (FMU – Faculdade Metropolitanas Unidas)

## - Language skills:

Brazilian Portuguese (Native)

English (Fluent)

Spanish (Intermediate)

Mandarin Chinese (Intermediate)

## - Work Experience:

Company name: Melia Hotels International – June 2011 – June 2013

Bilingual receptionist and Auditor – Check-in and check-out procedures, guest service in general and administrative work.

Freelancer translator: since 2014.

## - Profile:

Experience with all sort of customers, I have been working as a bilingual receptionist for the last 3 years, which gave me all the flexibility and experience that I need in order to properly accomplish the tasks mentioned above. I have full time available to work for the company I am applying for and full time available for extra tasks.