**CURRICULUM VITAE**

**DR. (Mrs.) VANDANA M. SHARMA**

**M.A (English), M.A (Hindi), PhD (Hindi)**

**Pune University,India**

**Qualified Teacher Status**

**Norfolk, England**

**2011**

**PERSONAL DETAIL**

NAME: Vandana Mukesh Sharma

DATE OF BIRTH: 12th September 1969

LANGUAGES KNOWN: Hindi, English, Marathi, Urdu and Punjabi

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**EDUCATIONAL QUALIFICATION**

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| **Qualification** | **University/Location** | **Year** |
| Qualified Teacher Status | Norfolk, England | 2004 |
| PhD (Hindi Lit.) | Pune University, Maharashtra, India | 2001 |
| M.A (Hindi Lit.) | Pune University, Maharashtra, India | 1995 |
| M.A (English Lit.) | Pune University, Maharashtra, India | 1991 |
| B.A (English Lit, History & Political Science) | Vikram University, Ujjain, India | 1988 |
| H.S.S.C (Hindi, English, Physics, Chemistry & Biology) | Board of Secondary Education, Bhopal, India | 1985 |

**ADDITIONAL QUALIFICATION**

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| **Qualification** | **University/Location** | **Year** |
| Certificate in teaching English to Adults | Cambridge University | 2010 |
| Certificate Course in Computers (DTP) | PACE/C-DAC, Pune, India | 1998 |
| Diploma in Hindi Translation | Pune University, Pune, India | 1995 |

**TEACHING EXPIERENCE**

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| IN INDIA | | | | | | |
| **S.No** | **Experience** | | **University/Location** | **Time Period** | | **Part/Full Time** |
| 1. | **Lecturer in English** | | T.J College of Arts and Commerce, Kirkee, Pune, India | July 1991 – Oct 1991 | | Clock hour basis |
|  | My responsibilities as CHB lecturer were to conduct English teaching classes for Commerce and Arts students over 18 years of age. Sessions were 12 hours a week. Course books prescribed by Pune University, Pune, India | | | | | |
| 2. | **Lecturer in Hindi** | | Jai Hind Junior College, Pimpri, Pune, India | Aug 1999 – Oct 1999 | | Clock hour basis |
|  | As a Lecturer in Hindi, I taught Hindi Language and Literature to students of 16 years of age and above. I conducted 12 hours of teaching sessions per week. Syllabus set by Board of Secondary Education, Maharashtra, India | | | | | |
| 3. | **Montessori Teacher**  **(Hindi Teacher)** | | Dabhol Power English School, Guhagar, Ratnagiri, India | Aug 2000 – June 2001 | | Full Time |
|  | As a Montessori teacher I enjoyed teaching children of 3½ to 4½years of age through play and learn method. The classes were conducted between 9 am and 12 pm on weekdays.  I taught Hindi Language to pupils from year 2 to year 7. This was 35 sessions per week, each session of 40 min duration. Course books set by National council for Educational Research and Training (NCERT), India IN UNITED KINGDOM | | | | | |
| 4. | **Voluntary Helper** | | Cliff Park Middle School,  Gorleston, Great Yarmouth,  Norfolk, England | Mar 2003-July 2003 | | Part Time |
|  | I helped year 4 children with reading in the mornings and supported them in English and Maths lesson. I also helped with the displays on the walls in year 4 areas. I also observed varied teaching styles of different teachers from year 4 to year 7. | | | | | |
| 5. | **Student Teacher (GTP)** | | Cliff Park Middle School,  Gorleston, Great Yarmouth,  Norfolk, England.    Reedham Village Primary School  School Hill Lane, Reedham  NR13 TJ | Sept 2003-Aug 2004 | | Full Time |
|  | In this position, I worked as a full-time employee along side the class teacher with 40% teaching timetable in the I-Term, 60% timetable in the II and 80% teaching timetable in the summer term.  Reedham village Primary school was my II School Placement Where I used to teach a mixed Year 2-3 class every Friday as a part of my training programme. I also taught Religious Education from Foundation Stage –Year 6 in this school. | | | | | |
| 6. | Voluntary Helper | | St. Mary’s CofE Primary School, Lodge Hill Road, Birmingham, UK | Sept 2004 - Oct 2004 | | Part Time |
|  | I supported different groups of Y3 Children in the Literacy and the Numeracy hour, twice a week. I also assisted the class teacher with science displays in the classroom. | | | | | |
| 7. | Supply Teacher | | Registered with a private agency in Birmingham, UK (Educational Recruiter) | Nov. 2004 –June 2005 | | Part Time/  Full Time |
|  | I worked to cover teachers from KS1-KS4 (grade1-Grade12) in various Birmingham and West Midland Schools on day –to- day basis. | | | | | |
| 8. | **Standard Assistant Teacher** | | Bloxwich CE Primary School, High Street, Bloxwich, Walsall,  WS3 3LP | Jan 2006- Aug. 2006 | | Part Time |
|  | This position was a job-share with the Assistant Head Teacher in Year 4. I taught science, Humanities, Art and Craft, Design and Technology and Physical Education. | | | | | |
| 9. | **Standard Assistant Teacher** | | Butts Primary School,  Butts Road, Walsall, WS4 2AH, England | Sept.2006-Aug.2007 | | Part Time |
|  | This position was also a job share with the Deputy Head Teacher in Year 5. I taught English, Maths, Humanities, Art & Craft and Design & Technology | | | | | |
| 10. | Supply Teacher | Registered with a private agency in Birmingham, UK (Educational Recruiter) | | | Dec2007-May2008 | Varied |
|  | I worked to cover teachers from KS1-KS2 in various Birmingham Schools on day –to- day basis. | | | | | |
| 11. | Teacher of English | Bishop Perowne CE College, Merriman’s Hill Road ,Worcester WR38LE | | | September 2008-March2009 | Full-time /Permanent |
| In this position, I mainly taught English to KS3-KS4 (Y7-Y11) classes. In addition to that I taught PSHE to Year 10 and I was a form tutor. | | | | | | |
| 12. | Supply Teacher | Registered with a private agency in Birmingham, UK (Educational Recruiter) | | | April2009-July 2009 | varied |
| I covered teachers from KS1-KS2 in various Birmingham Schools on day –to- day basis. | | | | | | |
| 13. | Tutor Hindi | Private tuitions | | | September 2008 | part-time |
| I take tuitions to teach Hindi to the speaker of other languages. These lessons are designed to cater individual need e.g. Travel and tourism, Exam preparation. I focus on developing all four skills-speaking, Listening, Reading and Writing | | | | | | |
| 14. | Tutor ESOL | Walsall College of Adult Education, Walsall | | | Since September2009 | part-time /Permanent |
| In this position, I mainly teach English to the speaker of other languages to support them the learn spoken and written English. Presently, I am working at Whitehall Centre as an ESOL Tutor. | | | | | | |

##### TRANSLATION and VOICEOVER (English to Hindi)

* English to Hindi translation for Cambridge International Exams since 2007
* May and June DVD Play script November 2008 for Women and Theatre (Birmingham City Council (Translation and voiceover)

**EXAMINING EXPERIENCE**

Cambridge International Exams (Hindi)- University of Cambridge, UK since 2007.

**PAPER SETTING**

Cambridge International Exams (Hindi)- University of Cambridge, UK since 2008.

Cambridge International Exams (Marathi)- University of Cambridge, UK since 2008.

**OTHER ACADEMIC ACHIEVEMENTS**

Research Paper Presentation: National Research Seminars at –

* Government Degree College, Jhabua, Madhya Pradesh, India 1996
* Government Girls Degree College, Bilaspur, Chattisgarh, India1996
* All India Research Student Seminar, Pune University, Pune India1998
* 22nd World Ramayana conference, Birmingham UK 2006
* Research paper ‘ Naari ka badalta swaroop our Media’ presented at the

International Hindi Conference, Jamshedpur, India 2008.

**AWARDS**

* Received many prizes and awards in academic competitions- Recitation, Elocution, Debate, Speech and Seminars at School, College and University level.
* Recipient of National award for Women- by Integrated Council for Socio- Economic Progress, Delhi, India 2002.
* Meritorious Student Stipend (Research), University of Pune 1996-1997
* Consolation Prize in National Research Students’ Seminar University of Pune 1998-1999

##### PUBLICATIONS (in Hindi)

More than 50 Reasearch papers, poems, articles and letters published in anthologies, books, literary and commercial magazines.

**COMPEERING AND PRESENTATIONS**

* Compeered and conducted a multilingual poetry programme in Indian Consulate in Birmingham UK in 2005.
* Conducted Yearly Hindi Poetry recital programme held in Birmingham and York, supported by Government of India, in 2006, 2008,2009 & 2010
* Compeered a programme to felicitate Dr. Prakash Amte who is working to raise awareness of education and medicine in tribes in the interiors of Maharashtra, India in 2007
* Conducted ,compeered and performed in many cultural and social events.

**BROADCAST ON RADIO** .

Hindi poetry recitals and talks on social subjects were broadcasted from (Akashwani) All India Radio), Pune, India.

**FUND RAISING**

* Raising money for a village school in Purulia, West Bengal, India from 2005
* Raised money on Red Nose Day-Comic Relief and Children in Need 2008/2009
* Raising money for Race For Life to support Breast Cancer patient 2009

**VOLUNTARY WORK**

**● President:** Baithak Februry 2010- till date

A concept by like minded people to celebrate cultural heritage of the Indian subcontinent, nurture talents in Indian dance, music, theatre and poetry, provide opportunity for training and presenting / sharing work in informal setups alongside renowned and established artists.

artists from the country and Indian Sub-continent.

* **Secretary**: Gitanjali Multilingual Literary Circle October 2004 – Till date

This organisation works to promote harmony and understanding between cultures through languages.

I organised an International event, the International Multilingual Symposium in Birmingham, UK in August 2005. I am responsible for public relations, managing E-mails and correspondence. Organising big and small events and writing minutes of the meetings etc.

* **Teacher Volunteer**: Balaji Temple (Youth Camp since 2006 )

This is a one-week yearly camp held in the last week of July, when the Schools and Colleges break up for the summer holidays. I have been working as full time volunteer during the camp and also teach Hindi language to the children from 8-21 Years of age. This is well received by the Indian community in UK. I also directed plays based on mythological stories for children of age 8-13. This camp is organised by Sri Venkateswara Balaji Temple, Tividale, Oldbury UK to raise awareness of the Indian culture and Hindu religion amongst the children of Indian professionals working in UK.

* **Teacher Volunteer**: Northfield Adult Education Centre(30.04.2008-18.7.2009)

I worked alongside the main tutor and supported learners in adult literacy classes. These two hour long evening classes were held once every week. I assisted adult learners in reading, writing, using dictionaries,

**PERSONAL INTEREST**

I read a lot. I also write poems and articles in Hindi. Indian folk dance and music is ingrained in me. Drawing and painting is my favourite pastime. I would love to learn more languages, as it is always interesting to compare and study languages.

**REFERENCES**

1. Ms.Natascha Sowade

Cambridge Assessments

1 Hills Road,

Cambridge

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1. Ms.Kat Bailey

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Friends Institute, 220 Moseley Road,

Birmingham

B12 0DG

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1. Dr Krishna Kumar

21 Bideford Drive,

Selly Oak,

Birmingham

B29 6QG

Email: profdrkrishna@gmail.com

1. Mr. Mahendra Verma

Hon. Fellow & former Director, Hindi Teaching Programme,

Dept. of Language & Linguistic Science

University of York

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