Srinivasa Rao Sadhanala

Freelancer (Translation & Typing)

Email: [ssrao.sm@gmail.com](mailto:ssrao.sm@gmail.com)

Mobile: +971-565659886 (Whatsapp)

---------------------------------------------------------------------------------------------------------------------

**Qualification:**

MBA (Banking & Finance)

English Typewriting (Higher)

**Languages:**

I did translation works:

1. English to Telugu
2. English to Hindi
3. Hindi to Telugu

**Segments:**

I did small and medium translation projects from various locations in India in the following segments:

1. Biblical scriptures

2. Medical

3. Business

4. Education

**Software/packages used for typing:**

1. Baraha

2. Anu fonts

3. Google Keyboard

**Expertise:**

1. MS Word

2. MS Excel

3. Leap office 2000

4. Adobe Page-maker

**Professional Experience:**

1. Accounts & Purchase – 6 years.
2. Sales & Marketing – 6 years.
3. Key Account Manager – 5 years.
4. Presently working in UAE with resident visa since August, 2018.

**Availability:**

My duty is on alternative week (Monday to Saturday), hence I am available one complete week alternatively.

**Mailing Address:** Srinivasa Rao Sadhanala

House# 3-681, Road No.4

Vayushakti Nagar,

Dammaiguda, Nagaram (Post)

Hyderabad – 500083.

Telangana State, India.