**PROFILE**

I am a self-driven young man who is ambitious, and thorough in the work place. My main objective is to acquire knowledge and skills in the workplace, and excel in the career path I have chosen. Every task that is handed to me I make sure I do it to the best of my ability. I am a fast learner and my ability to adapt quickly to the environment will allow me to execute my job in a manner that is pleasing to my superiors, and I believe that there is so much to be learnt from other people, once you fully invest yourself to learn from them.

**Career Objectives**

* To establish myself in a dynamic environment where I can reinforce my existing strengths, identify new ones and transcend self-limiting behaviour.
* To add value and contribute significantly towards an organization’s success.
* To find synergy with a motivating, organized and secure company that is interested in growing people, developing leaders and is committed to making a measurable difference in people’s lives.

**PERSONAL DETAILS**

Full Names & Surname: Siboniso Cliford Mashabane

Equity Status: Black,male, 25 years old

ID Number: 9509045665081

Nationality: South African

Marital Status: Single

Language Proficiency: English, Zulu, Siswati

**EDUCATION**

**TERTIARY**

Institution: University of Venda (2019)

Qualification Obtained: Bachelor of Arts in Language Practice Honours Degree (14 May 2019)

Majoring Subjects: Isiswati; linguistics; lexicorgraphy; Translation interpreting & editing; introduction to the theory of law; Generic news in production

**SECONDARY**

Institution: Gebhuza high school (2013)

Highest Grade Passed: Grade 12

Subjects: Isiswati; geography; agricultural science; Life science; Maths literacy ; English ; Life orientation;History

**EMPLOYMENT HISTORY**

Institution: **Tiger brands promotion (2018)**

Position: **Promoter**

Responsibilities: part-time Promoter

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Institution: **Mpumalanga Provincial Legislature** (01 August 2018-30 novembr 2018 ) experiential learning.

Responsibilities: Transcribing, Translating and Interpreting

Institution: **Lingua World Services May (2019)**

Position: **Translator, editor,proofreader & Interpretor**

Responsibilities: **Translator**

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Institution: **Online** (**May 2019**) Translating.

Responsibilities: Transcribing, Translating and Interpreting

Institution Interprit Language Solutions (Pty) (August 2019)

Position Translator

Responsibilities Translating from English to Siswati

**ABILITIES**

* To learn and adapt to systems quickly
* To motivate and influence others
* To perform under pressure Good communication skills, ability to listen to instruction, organization skills,
* ability to work in a team, good computer skills, ability to work under
* pressure, good hand eye coordination, attention to detail

**PROFESSIONAL SKILLS**

* Computer skills -Ms Office package & others.
* Communication skills – Excellent presentation skills, communicating with drivers; customers and client.
* Time Management – Having a system and daily task sheet to get what needs to be done daily, putting meeting requests and deadline tasks on outlook calendar days before to make sure I don’t miss any deadlines or meetings.

**PROFESSIONAL ATTRIBUTES**

* Excellent team player – At **Tiger brands promotion** we were working in a team of four, so we can manage to finish in time and do it with perfection.
* Approachable – Being able to work with different people from different backgrounds, religion and cultures.
* Resourceful – creating systems and sheets that will work for the team.
* Strong focus on organizational goals – Working according to the terms and conditions that applies to organisation.
* Punctual – Getting to the office 30 minutes before helps to be well prepared for meetings.
* To learn and adapt to systems quickly – Working as a promoter helped me to understand how to handle people or customers.

**REFERENCES**

Name: Wonder

Position: Manager

Contact Number: 0766879557

Name: S Skhosana

Position: Assistant Mananger

Contact Number: 0760122302

Name: Christopher Ihekire

Position: Team leader

Contact Number: +2348138303825