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| Shujauddin Ainulmalik Razmi  B31-C, street number 3, Kanti Nagar Extension,  Delhi 110051  INDIA  9811992497  <https://razmipersonalblogs.wordpress.com>  **About me:** Starting my career as a medical transcriptionist in 2007, stepped into content writing in 2009 and then developed translation and interpretation skills giving my services to foreign delegations and travelers to local areas; worked as a freelancer with 100 plus clients all over the world.  **Objective**: Raise myself to the highest position to improve my kills and utilize my creativity and thoughts.  **Writing Background**   * **Writing:** Professional writer for more than 9 years with expertise in Advertising & Public Relations, Arts and Humanities, Building & Construction, Computer Hardware, Computers (General), Cosmetics / Beauty, Fashion, Food/Nutrition, Games, Computer Games, Mobile, Politics, History, Human Resources, Automobile, Telecommunication, Insurance, Management, Marketing, Journalism, Law (General), Market Research, Medicine (General), Psychology, Real Estate, Social Science, Sports/Recreation/Fitness, Telecommunications, Transportation/Shipping, Travel & Tourism   **Expertise In writing**:   * SEO, Blogs, News, Academic Paper, Products Reviews & Descriptions, Technical, Medical, Legal, Financial and much more * **Internet:** Started my own person blog on wordpress.com to promote companies' online business like translation, writing services and transcription services.   **Translation**   * With around 8 years experience in Urdu and English and English to Urdu translation offered translation services:   • **Medical**: Informed consent form, patient diary, patient information sheet, research documents and medication usage instructions  • **Legal**: FIR, agreements, bonds, marriage certificates and articles  • **Technical**: Company manuals, product description & instructions  • Science and technology: Gadgets, automotive industry, electronic items, atmosphere, climate.  • **Advertising**: Banner campaigns, slogans.  • **Banners**: Product description of one line, pamphlets  • **Certificates**: Marriage certificates, death certificates, school reports, leaving certificates, and other documents  • **Documents**: All types of documents  **• Website translation:**  **WORKING LANGUAGES PAIR:**  Urdu > English  English > Hindi  Hindi>English  English>Arabic  Arabic>English  **Transcription**   * Telephonic Interviews, business meetings, medical transcription between two speakers and group. Audio files telephonic conversation of inmates   **Telephonic conversation**   * Urdu/Punjabi audio based on telephonic conversation is translated into English for FBI; where inmates talk to their relatives etc.   **Interviews**   * There are different organizations where people and parents are asked questions about any particular area, problems, and diseases to spread the awareness. I have worked with such organizations, especially for the parents of child patents.   **Employment History**  **TRANSLATIONARY GLOBAL**  **Proofreader/Editor from** December 2012 to June 2013  **Translator/Transcriptionist**- June 2013 to present  **LINGUA WORLD SERVICES**  **Freelance Writer/Translator** 2007 to present  **Academic Qualifications:**  Bachelor of Arts (History, Political Science, Economics & English), Diploma in  Functional Arabic  Doing Diploma in Journalism and Mass Communication from MANUU  Doing MA in Islamic Studies from MANUU  Contact Information  **Cell no**: +91-9811992497  **Email**: razmi.009@gmail.com  **Skype**: razmi.009  <https://www.linkedin.com/in/shujauddin-razmi-5b10a225>  <https://twitter.com/razmi009> |
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