RESUME

**Parag DattatrayThopte**

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Objective

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***Always looking for better opportunities to build future.***

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**Summary:**

• A competent professional with nearly 1 year of experience in Translation projects.

• Extremely knowledgeable translator with a good command over English, Marathi and Hindi (read/write/speak)

• Well versed in providing system-wide foreign language translation services in order to facilitate communication

• Able to adhere to interpretation standards and conforming to code of ethics

• Hands on experience in providing written translation and interpretation services.

**IT SKILLS:**

* Proficient in MS Office, with hands on experience in V-Lookup, Pivot Tables & other advanced functions in MS Excel.

**Strengths:**

• Ability to understand ‘Between the lines’ of language

• Meet the target deadlines

• Command over financial, industrial language

**Work Experience**

**Freelancer – Translator since Dec 2017 – Present**

• Verify information from original text in order to ensure appropriate translating.

• Proofread end document and make any necessary changes

• Ensure that the context of the language isn’t altered during translation

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