**Olga Skosarenko**

*Date of birth:* 17/10/1985

*e-mail:* oskosar@gmail.com

*Phone number:* 38-063-235-6885

*Country, city:* Ukraine, Kyiv

**Education:**

 *- September 2011-November 2012 –* French Institute in Ukraine (IFU)

courses in French language. DELF B2 diploma

* *August 2009-August 2010 –* Cultural Care

language practice in the network of the cultural Au-pair program in the USA

* *September 2002-June 2007* – Kyiv National Linguistic university,

specialty: English, Italian translator

**Job experience:**

* *April 2011 – till now -* Physical body-entrepreneur “Ignatyuk” (Italian mattresses)

post: translator/interpreter

duties:translation from/into English, Italian during negotiations; correspondence, contracts, logistics documents.

* *August 2010 – till now* – Translation agencies “Mapa”, Kyiv; “Azbuka svitu”, Kyiv; “Conversio”, Kyiv; “Status Co”, Kyiv; “Galytskyi perekladach”, Lviv; “Interpereklad”, Lviv; “Lider” Lviv;

post: freelance translator/interpreter

duties: documents, texts translation, interpretation. Translation areas: medicine, engineering, law, logistics, manuals, catalogues, certificates etc.

* *September 2007-August 2009* – Mikschorr ltd

post: import-manager, translator/interpreter

duties:

* interpretation and translation from and to Italian and English languages;
* production and shipment control, ;
* interpreter on the business trips abroad
* *January 2007-June 2007* – Chornobyl’ beneficent organization

post: children supervisor, translator/interpreter

duties:

* translation/interpretation from/to Italian language;
* work in Italy as interpreter/translator and children supervisor.

**Special skills:**

* PC: confident user;
* languages: Ukrainian (native speaker), Russian (native speaker), English (excellent), Italian (excellent), French (DELF B2).

**Personal qualities:**

responsible, punctual, attentive