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| **PERSONAL INFORMATION** | Michela Mollo |
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|  | Residence: Via di Giuliano, 27, 58012, Isola del Giglio (GR), Italy  Domicile: Viale dei Mille, 166, 50131, Florence (FI), Italy |
| 0039 328 0068401 |
| michela.mollo@hotmail.it |
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| Date of birth 05/08/1988 | Nationality Italian |
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| **OCCUPATIONAL FIELD** | **Translation / Interpretation/ Localization** |

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| **WORK EXPERICENS** |  |

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| 02/2015 – in progress  **ITALY**  10/2014 – in progress  **ITALY**  02/2015 – in progress  **ITALY**  11/2014 – 01/2015  **ITALY**  2012 – 2014  **ITALY**  09/2013 – 10/2013  **CHINA**  10/2010 – 04/2011  **CHINA**  10/2010 - 02/2011  **CHINA** | Translator/Interpreter and Linguistic Expert in business.  Chinese private lessons.  Member of the Export Office of an important Italian company which produces home fragrances and natural cosmetics: Translation and Interpretation services, communication with foreign countries and customers, orders and invoicing management.  Dr. Vranjes Firenze, Antella-Bagno a Ripoli (Florence), Italy  Translator/Interpreter Chinese-Italian-Chinese and Responsible of the front office for linguistic assistance of the Chinese customers in a company of data elaboration and commercial, legal and tax services for the Chinese companies settled in Prato.  ESA Consulting, Prato (PO), Italy  Collaboration in the management of my family food store and relations with customers. |
| Isola del Giglio (GR), Italy |
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| Guest relations assistant (internship).  Fujian Hotel, Shanghai, China  English teacher for young Chinese student.  Tian Tond Education Group, Dalian (Liaoning), China  Event managing (theatre, concert and parties).  Focus on Dalian Magazine, Dalian (Liaoning), China |
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| **EDUCATION AND TRAINING** |  |

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| 10/2011 – 07/2014  **ITALY**  09/2013 – 12/2013  **CHINA**  09/2010 – 07/2011  **CHINA**  10/2007 – 03/2011  **ITALY**  09/2009 – 02/2010  **FRANCE** | Master degree in Translation and Interpretation in English and Chinese: 110/110 with honors and online publication.  Dissertation on the Traditional Chinese Medicine and Chinese dietetics: *Yangsheng* “to nourish life”: diachronic analysis of Chinese dietetics and its application in prevention and therapy.  UNINT, Rome, Italy  Three months of study and research in China.  Shanghai, China |  |
| One year study scholarship (Confucius Institute).  Dalian University of Foreign Languages “Dawai”, Dalian (Liaoning), China | |
| Bachelor degree in Linguistics and Cultural Mediation in English, Chinese and French: 107/110.  Dissertation on the educational system in China: “The education in China” .  LUSPIO, Rome, Italy  ERASMUS program scholarship.  Université Charles de Gaulle Lille 3, Lille, France | |  |
| 07/2009 – 08/2009  **CHINA**  09/2002 – 06/2007  **ITALY**  10/2008 – 11/2008  **ENGLAND** | One month study in China.  Heilongjiang Daxue, Harbin (Heilongjiang), China  High school linguistic diploma (English, French and German)  Linguistic High School “A. Rosmini”, Grosseto, Italy  One month study in England.  Greenwich School of English, London, England | |  |
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| **PERSONAL SKILLS AND COMPETENCES** |  | |

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| Mother tongue | Italian | | | |
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| Other languages | COMPREHENSION | | SPEAKING | WRITING |
| Listening | Reading |  |  |
| English | C2 Proficient user | | | |
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| Chinese | C2 Proficient user | | | |
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| French | C1 Proficient user | | | |
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| Language Certifications  2011  2006  2007 | CHINESE: HSK Confucius Institute: Level 5 (Written) and Intermediate Level (Oral)  INGLESE: PET  FRANCESE**:** DELF B1 |

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| Computer skills and competences | Competences in ECDL programmes, Windows, Microsoft Office programmes, OS X, Internet Explorer, Mozilla Firefox, Google Crome, Dropbox and Outlook Express  Competences in CAT Tools: Déjà Vu, Wordfast Classic & Pro, Trados 2007, 2009 e 2011, SDLX, Idiom World Server  SDL Trados Studio 2011 Certification and SDL MultiTerm 2011 Certification |

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| Social skills, competences and additional information | Independent, responsible and friendly person.  Strong team spirit, good communication skills, ability to adapt to multicultural environments,  to different situations and jobs and to deal with problems and changes.  Great interest in foreign languages, countries and cultures..  Other interests: Italian and foreign books, newspapers and movies, Chinese Traditional Medicine, dietetics and alternative medicine, music, current events, art and culture, photography. Sports: skiing, bicycle, swimming and Latin dance. |