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| Curriculum Vitae |  |  |
| Personal information |
| Surname / First name | VASARI, Melinda |
| Telephone | +36 70 666 3690 |  |
| E-mail | melindavasari@gmail.com |
| Summary of Experience |  |
|  | Senior Project Manager level with a wide range of experience in all aspects and stages of the construction process from inception through to completion on both public and private sector works. |
|  | International experience in Ireland and Northern Ireland involved with the preparation of tenders, submissions, cost plans and management of design to construction. |
|  | Key experience includes managing main- and subcontractors from tender stage to final settlement in both financial and constructional aspect. Wide experience in large commercial, residential and pharmaceutical construction projects, Project Management and statutory applications for projects up to a value of €8Million, taking part in Mega Projects such as a value of €32Millon. |
|  | Most important features are liability, conscientiousness, hardworking, accuracy and good team paying. Demand for continuous development and challenges. |
| Work experience |  |
| Dates | Aug 2010 – to date |
| Name of employer | **Freelancer Project Manager**, Budapest, Hungary |
| Type of business or sector | Engineering Services |
| Projects | Building Surveying, Private Property Management |
| Main activities and responsibilities | Survey official buildings as a subcontractor, residential building operation as a freelancer, managing private residential buildings in relation to rental |
| Dates | Mar 2008 – July 2010 |
| Name of employer | **EC Harris Ireland LLP**, Dublin, Belfast, Ireland |
| Type of business or sector | International Consultant |
| Occupation or position held | Project Manager, Quantity Surveyor |
| Projects | Dublin Wastewater Treatment Plant Final Settlement (€230M), Courthouses Refurbishment (€3M each), Leuven Institute Belgium (€14M), Strathearn College Cost Plan Belfast (£16M) |
| Main activities and responsibilities | Project Manager reporting to Team Leader; pre- and postcontract cost consultant activities for a variety of commercial and educational Projects, managing public building refurbishment from the feasibility study to the handover, Client liaison and reporting at a high level |
| Dates | Aug 2007 – Jan 2008 |
| Name of employer | **Homebuilder Ltd**, Dublin, Ireland |
| Type of business or sector | Main Contractor |
| Occupation or position held | Quantity Surveyor |
| Projects | Private residences in range €150K - €350K |
| Main activities and responsibilities | Quick and detailed estimation of newly building residences and extensions |
| Dates | Oct 2006 – Jun 2007 |
| Name of employer | **EC Harris Hungary Ltd**, Hungary |
| Type of business or sector | International Consultant |
| Occupation or position held | Managing, Quantity Surveyor |
| Projects | Tesco Hypermarket Fit Out (€1M); Cold Storage Due Diligence Report (€4K); Replacement of a Shopping Centre (€3M) |
| Main activities and responsibilities | Project Manager and Quantity Surveyor reporting to Country Manager; preparing Preliminary Cost Plans, managing tender and construction processes until the handover, regular reporting on cost throughout the construction to the Client; preparing Due Diligence Report in connection with facilities for sale |
| Dates | Nov 2005 – Oct 2006 |
| Name of employer | **Dach Holding Co**, Hungary |
| Type of business or sector | Property Development and Construction |
| Occupation or position held | Site Manager, later Project Leader, Chief Technical Manager |
| Projects | Pharmaceutical Plants (€250-300k), Underground car park with 280 places (€8M) |
| Main activities and responsibilities | Project Manager and later Project Leader of a project in a value of €8Million reporting directly to the Investor; taking high level of responsibility on implementation, liaising with Local Authorities, Utilities, obtaining permits, managing subcontractor tenders, contracts and settlements, reporting to the Client, Authority and Leasing Bank |
| Dates | Jun 2001 – Nov 2005 |
| Name of employer | **Arcadom Construction Co**, Hungary |
| Type of business or sector | Construction |
| Occupation or position held | Site Engineer and Quantity Surveyor |
| Projects | Auchan Hypermarket (€11M); Hospital Cardiology Dept. refurbishment (€20K); 340 Unit Luxury Residences (€32M) |
| Main activities and responsibilities | Site Engineer and Quantity Surveyor reporting to Chief Engineer; management and quantity surveying activities in connection with site works: drawing supervision, designer and subcontractor meetings, tendering, subcontractor coordination on site, management of handover procedures, financial settlements, providing construction advice to Developer, interacting with Sales Department, interacting directly with Clients, resolving commercial, financial and contractual issues |
| Dates | Jan 1998 – Jun 2001 |
| Name of employer | **Budapest City Council**, Department of Transport, Traffic Regulation Division, Hungary |
| Type of business or sector | Authority |
| Occupation or position held | Traffic Engineer |
| Main activities and responsibilities | Consultant reporting to Team Leader; organization of road works on construction and reconstruction, management of local traffic issues, issue permits |
| Education and training |  |
| Dates | 2009 |
| Title of qualification awarded | **CATO, CADMeasure** – Training (by Causeway) |
| Dates | 2004 |
| Title of qualification awarded | **ISO 9001** Quality Assurance Consultant – Training (by Bureau Veritas) |
| Dates | 1992-1997  |
| Title of qualification awarded | **M.Sc. Civil Engineer** |
| Principal subjects covered | Construction Management and Building Structures - Diploma |
| Name and type of organization | Technical University of Budapest, Hungary |
| Dates | 1987-1992  |
| Title of qualification awarded | **Engineering Technician** |
| Principal subjects covered | Building structures |
| Name and type of organization | Vasarhelyi Pal Building-Trade and Hydrographical College, Nyíregyháza, Hungary |
| Computer skills and competences | Excellent command of Microsoft Office applications and other design programs (Autocad, MS Project, MS PowerPoint, CATO, CADMeasure). |
| Driving licence | Category B |

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| **Personal skills and competences** |  |
| Languages |  |
| Hungarian | Native Language |
| English | Fluent |
| Italian | Advanced (passive) |
| German | Basic |
| Danish | Basic |