

# RESUME

## **PERSONAL INFORMATION**

**English Name:** Mayton Woo  
**Chinese Name:** Yuetong Wu  
**Date of Birth:** August 1,1983  
**Skype** smedtech2005  
**Tel:** 18676346290  
**E-mail :** [maytonwoo@gmail.com](mailto:maytonwoo@gmail.com)

## **EDUCATION BACKGROUND**

<b>Year:</b>	<b>School:</b>	<b>Result:</b>
8/2002-6/2006	Guilin University of Technology ( GUT )	Bachelor degree
8/1999-6/2002	Liuzhou Senior High School ( In Liuzhou )	Graduated
8/1996-6/1999	NO.9 Middle School ( In Liuzhou )	Graduated
8/1990-6/1996	Shengli Primary School ( In Liuzhou )	Graduated

## **WORKING EXPERIENCE / EMPLOYMENT**

<b>Year:</b>	<b>Company:</b>	<b>Position:</b>
2/2006 to 6/2006	Ningbo Ninggang Permanent Magnetic Material Ltd	International Trade
7/2006 to 3/2007	Ningbo Bote Spring Electronic Appliance Factory	International Trade
3/2007 to 12/2008	Ningbo Flying Powder Coating Limited	Translator
4/2009 till now	Shenzhen Smed Technology Limited	International Trade

## **PERSONAL'S SPECIALTY / PROFESSIONAL SKILLS**

- 1. A good command of listening, speaking and writing English**
- 2. Good computer skillful include coreldraw 12, photoshop, Dreamviewer, Flash, Firework, easy 3DMAX,office software**
- 3. Team spirit and good communication skills**
- 4. The ability to work independently and handle some unexpected things flexibly**

**Purpose: Chinese to English translation**