

# Maria Grinchuk

Translator | Interpreter

## Profile

### Name

Maria Grinchuk

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## Professional Statement

Creative, resourceful and flexible, able to adapt to changing priorities and maintain a positive attitude and strong work ethics.

Diverse international experience, employment in global corporations, thus enhanced understanding of innovative management methods, team and time management, rigorous eye for detail.

Knowledge of terminology, specific to business, technical, medical and chemical fields, thanks to participation in the number of projects, based around appropriate industries.

High aptitude and enthusiasm for learning and new technologies. Great people skills, able to integrate into the team or a project quickly and efficiently.

## Experience

2012 - 2015

### **MGH Outsourcing & Consulting**

*Head of the Translations Bureau*

2012 - 2016

### **Google Inc. - Teraneuro Project**

*Localisation Specialist*

2011 - 2012

### **Chemwatch Australia Ltd**

*Technical Translator*

2009 - Present

### **M-CRAFT Ltd.**

*Marketing Director*

2002 - 2009

### **Latrek Ltd.**

*Head of Marketing Department*

2001 - 2002

### **University of Liverpool Medical School**

*Interpreter*

2000 - 2002

### **Prodigy International Ltd.**

*Localisation Specialist*

## Education

2000 - 2001

### **University of Liverpool**

*BA Hons Business Studies*

1998 - 2000

### **Huddersfield University**

*BA Hons Business Studies*

1995 - 1998

### **Wellingborough School**

*A-Levels*

## Skills

### **Languages**

Russian (Native), English (Fluent spoken and written), Latvian (Fluent spoken and written)

### **Special software**

SDL Trados 2015, Subtitle Workshop, CorelDraw, Adobe Photoshop, 1C Stock Control and Trade

## Personal Interests

### **Hobbies**

Psychology, Music, Dance, Travel, Reading

### **Other Skills**

Stage and film make-up