**Kamran Nasirov**

**Zikh Yolu, bld.1\_b, apt.14**

**Baku, Azerbaijan**

**(994) (50) 681 78 83**

**kameronnasirov@yahoo.com**

**Professional Experience:**

**OSCE / ODIHR Election Observation Mission to Azerbaijan**

**Senior Election Analyst Assistant** (08/2013 – 10/2013)

Acquiring knowledge of the electoral situation in the country

Establishing and maintaining regular contacts with the national election authorities

Arranging various meetings with representatives of national election authorities

Interpreting meetings to/from English from/to Azerbaijani with national election

authorities and any other meeting, as required

Drafting minutes of meetings

Translating decisions, instructions, regulations, and any other legal acts adopted by the

national election authorities into English

Drafting analysis of relevant election related acts, as required

Preparing presentations for briefings

Undertaking research on election related topics

**Freelance Translator** (08/2012 – 08/2013)

Translating news & features for FIFA.com from English into Azerbaijani

Translating for various translation companies

**Universe Technical Translation**

**Translator** (07/2011 – 02/2012)

Providing oral and writtentranslations in Azerbaijani, Russian and English

**OSCE / ODIHR Election Observation Mission to Azerbaijan**

Parliamentary Elections 2010 (6 weeks)

Presidential Elections 2008 (8 weeks)

Parliamentary Elections 2005 (6 weeks)

Presidential Elections 2003 (6 weeks)

**LTO Assistant - Translator**

Providing oral translations from/to English to/from Azerbaijani

Providing written translations from/to English to/from Azerbaijani of

various documents on a wide range of technical topics

Arranging various meetings with officials from local and regional election authorities,

governors, mayors, local representatives of political parties, candidates, the media, and civil

society

Assisting the LTOs in identifying suitable staff for the short-term observers (STOs) and in

locating suitable accommodation for STOs

Organising travels in the AoR for the LTOs and accompanying the LTOs on these travels

Keeping lists of names, addresses and phone numbers of the LTOs’ interlocutors

Performing other tasks as required

**General Dynamics Information Technology**

**Freelance Translator** (05/2009 – 09/2009)

Translating news & features for the news website from English into Azerbaijani

**British Council**

**Front Desk Representative** (11/2006 --02/2007)

Dealing with customers

Providing general administrative assistance

Exams invigilation

**Design Pro**

**Freelance Translator** (04/2006 – 06/2006)

Translating and editing of websites

**Azercell Telecom**

**Customer Service Representative** (12/2005 - 03/2006)

Answering customer calls

Handling and or registering customers’ inquiries

**BTC Co**

**Translator**(11/2004 – 02/2005)

Providing oral translation in Human Rights trainings for Law Enforcement Officers

**Anglo American Business Services and PR Alliance**

**Freelance Translator** (11/2003 10/2004)

Oral and written translations in Azerbaijani, Russian, English

**Education**:

**University of Languages**(08/1999 – 07/2003)

Bachelor Degree in European Studies

**Language skills**: Azerbaijani – native, English – excellent, Russian – excellent

**Computer skills**: MS Office Word, MS Office Excel, MS Office PowerPoint, MS Outlook, Internet