

Jinwoo (Alex) Park

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Email: jinwoo.park@mail.mcgill.ca

Education

Bachelor of Science Psychology with Economics minor
McGill University, Montreal, QC

2008-Present

Skills

Basic Programs: Microsoft Office Word, Excel, Mac iWork

Work Experiences

Copper Canyon Chevron, Cache Creek

2010 June- August

2011 June - August

Assistant Manager - Managed employees and deliveries. Also processed resumes, and interviewed applicants. Documented and updated daily sales receipts. Handled emergencies and corporate contacts.

Walksafe, SSMU (Student Society of McGill University) service

2008-Present

Experiences in Walksafe

Operations coordinator

2011-present

Presiding over all Walksafe operations; walker scheduling, planning budget, coordinating events, delegating tasks. Chief signing officer, and is in charge of supervising all financial transactions of the Walksafe network.

Patroller Coordinator

2010-2011

Interviewed prospective volunteers, resolved conflicts and relations between volunteer.

Public Relations Coordinator

2009-2010

Maintained relations with sponsors, ordered and designed walksafes merchandise

SAMA (Student Association for Medical Aid)

2008-2011

Experiences in SAMA

Project Uganda 2010, 2011 Director

2010, 2011

Steered the medical outreach project, and planned budget expenditure.

Project Manager

2010-2011

Contact with local NGOs in foreign countries. Select project members and organize medical outreach projects overseas. Decide on budget expenditure on projects.

Public Relations Coordinator

2009-2010

Established relations and partnerships with SSMU clubs. Searched venues and assisted in fundraisers.

KOMG (Kultural Organization for Music Gathering) President, Founder

2010-Present

Overseeing all operations of the club.

SSMU Interest Group Committee member

2010-2011

Perused and approved SSMU club applications.

Reference available upon request