**Personal Information**

Name: Isabel Sanllehí Palet

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**STUDIES**

Degree in Translation and Interpretation from English and French into Spanish and Catalan (University of Barcelona, Spain, 1987).

Studies of Medicine in the University of Barcelona for several years, though not finished.

Proficiency in English (University of Michigan, U.S.A, 1984).

**EXPERIENCE**

Translator of legal documents (agreements, deeds, power of attorney, etc.) at the law office of Baker & McKenzie in Barcelona for several years.

Translator of legal documentation (agreements, deeds, power of attorney, etc.) at the law office Bufete Bertran y Musitu in Barcelona for one year.

Translator of auditing files from Spanish into English at the auditing company Arthur Andersen & Co. in Barcelona for one year.

Since 1991 working as a freelance translator for clients of different companies (Ricoh, Epelsa, Vilmorin, Parramón Editores, etc) in technical (user manuals, machines, appliances, automotive documents, software manuals, printing machine manuals, etc) , legal (agreements, powers of attorney, deeds etc) , literary (I had translated a children’s book “The reluctant dragon” from Kenneth Grahame) and medical fields (leaflets, biochemical patents and other medical documents for hospitals and doctors).

I have also translated two web pages for private clients (a web page of lenses for a company with offices around the world named “MR Lenses Optical Holdings Group”) and a web page of one of the most important natural cosmetic company based in the United Kingdom named “The Green People Company Ltd”.

I have also translated legal contracts for the Kuwait Authorities. Other legal contracts for a UK company and many others for English speaking companies.

I had translated a brochure of the buidings, residences, shopping areas, etc…of the Burj Khalifa zone in Dubai.

I am always trying to be engaged in new projects.

My rates:

Translation from English into Spanish: €0,05 to 0,08/word source

Translation from French into Spanish: €0,05 to 0,08/word source

Proofreading:

Both languages into Spanish: €0,01/word source

I charge 10% for urgent projects and I do not charge per repetitions or fuzzy matches with Trados Studio.

I can apply some discount if project is really big.

CAT Tools: Trados Studio 2015, Trados Studio 2017,and learning MemoQ and Wordfast Pro3.

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Mail: [isabel.sanllehi@gmail.com](mailto:isabel.sanllehi@gmail.com)

Web page: [www.universalia.org](http://www.universalia.org)

Availability: Normally during all the week (including weekends if urgent).

During Christmas, Easter and Summer I am normally available except for some special dates.