**Emi Oishi**  
Mobile: 041 752 4413 / Email: [emioishi.fi@gmail.com](mailto:emioishi.fi@gmail.com)   
Address: Porvoonkatu 5-7 E146, 00510 Helsinki  
Date of Birth: 01/07/1981  
Nationality: Japanese  
Languages: Japanese (fluent) and English (good)

Agoda Company Pte. Ltd. July 2008 - May 2012 (3 years 11 months)  
  
**Online Marketing Associate** ( <http://www.agoda.com> ) – Bangkok, Thailand  
- Look after the translation/localization of website content of [www.agoda.jp](http://www.agoda.jp)   
- Translate/edit English content on the website  
- Translate English documents into Japanese including of legal documents  
- Review/QA site for errors, inconsistencies and localization issues  
- Distribution of Agoda Press Releases – translate/review/publish  
- Monitor site performance on search engines  
- Assist/manage freelance translators  
  
Atlas Trading & Property Co., Ltd. October 2005 - January 2008 (2 years 4 months)  
  
**Customer Service Manager at Club Thailand** ( <http://www.thailandcard.com> ) – Bangkok, Thailand  
- Counter service for new/renewal Club Thailand memberships  
- Accepting applications for Aeon Credit Card and Mitsui Sumitomo Golf Insurance  
- Telephone operator / Customer service  
- Ensuring and managing 10,000+ customer’s information  
  
Mono Travel Co., Ltd. July 2005 - September 2005 (3 months)  
  
**Reservation Manager for HotelThailand.com** ( <http://www.hotelthailand.com> ) – Bangkok, Thailand  
- Taking care of all the hotel bookings in Bangkok  
- Reply inquiries from customers by emails  
- Update hotel information on <http://japanese.hotelthailand.com> (including of translation)  
  
Southern Travelnet Ltd.November 2003 - April 2005 (1 year 6 months)  
  
**Inbound Tour Coordinator** ( <http://www.southerntravel.co.nz> ) – Auckland, New Zealand  
- Create and organize itineraries for individual travelers  
- Cost estimation for each person/group  
- Make reservations including of air tickets, hotels, transportations, restaurants, tour guides, optional tours, excursion trips   
- Being in contact with tour guide in case of traveler’s plan change after their arrival

**WORK EXPERIENCES:**

Peter Corcoran – Director of Marketing Operations at Agoda  
Philip Anderson – Marketing Manager at Agoda  
Diploma - Travel & Tourism at UNITEC Institute of Technology in New Zealand (2001-2003)  
High School - Fukuoka Ichiritsu Seiryo High School in Japan (2000)  
  
  
  
  
IELTS score: 6.0 points (November 2001)  
IATA (Mileage and Special Airfares)   
  
  
  
  
I am a healthy non-smoker.

**ADDITIONAL INFORMATION:**

**QUALIFICATIONS:**

**EDUCATIONS:**

**REFERENCES** available upon request**:**