**Emi Oishi**
Mobile: 041 752 4413 / Email: emioishi.fi@gmail.com
Address: Porvoonkatu 5-7 E146, 00510 Helsinki
Date of Birth: 01/07/1981
Nationality: Japanese
Languages: Japanese (fluent) and English (good)

Agoda Company Pte. Ltd. July 2008 - May 2012 (3 years 11 months)

**Online Marketing Associate** ( <http://www.agoda.com> ) – Bangkok, Thailand
- Look after the translation/localization of website content of [www.agoda.jp](http://www.agoda.jp)
- Translate/edit English content on the website
- Translate English documents into Japanese including of legal documents
- Review/QA site for errors, inconsistencies and localization issues
- Distribution of Agoda Press Releases – translate/review/publish
- Monitor site performance on search engines
- Assist/manage freelance translators

Atlas Trading & Property Co., Ltd. October 2005 - January 2008 (2 years 4 months)

**Customer Service Manager at Club Thailand** ( <http://www.thailandcard.com> ) – Bangkok, Thailand
- Counter service for new/renewal Club Thailand memberships
- Accepting applications for Aeon Credit Card and Mitsui Sumitomo Golf Insurance
- Telephone operator / Customer service
- Ensuring and managing 10,000+ customer’s information

Mono Travel Co., Ltd. July 2005 - September 2005 (3 months)

**Reservation Manager for HotelThailand.com** ( <http://www.hotelthailand.com> ) – Bangkok, Thailand
- Taking care of all the hotel bookings in Bangkok
- Reply inquiries from customers by emails
- Update hotel information on <http://japanese.hotelthailand.com> (including of translation)

Southern Travelnet Ltd.November 2003 - April 2005 (1 year 6 months)

**Inbound Tour Coordinator** ( <http://www.southerntravel.co.nz> ) – Auckland, New Zealand
- Create and organize itineraries for individual travelers
- Cost estimation for each person/group
- Make reservations including of air tickets, hotels, transportations, restaurants, tour guides, optional tours, excursion trips
- Being in contact with tour guide in case of traveler’s plan change after their arrival

**WORK EXPERIENCES:**

Peter Corcoran – Director of Marketing Operations at Agoda
Philip Anderson – Marketing Manager at Agoda
Diploma - Travel & Tourism at UNITEC Institute of Technology in New Zealand (2001-2003)
High School - Fukuoka Ichiritsu Seiryo High School in Japan (2000)

IELTS score: 6.0 points (November 2001)
IATA (Mileage and Special Airfares)

I am a healthy non-smoker.

**ADDITIONAL INFORMATION:**

**QUALIFICATIONS:**

**EDUCATIONS:**

**REFERENCES** available upon request**:**