

Dedi Mahargono BSc
Raya Kutisari Indah 112, Surabaya

CURRICULUM VITAE



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SUMMARY: A multi-skilled, reliable & talented translator/interpreter with years' progressive experience translating and interpreting between Indonesian, English and Mandarin vice versa in diverse areas. A quick learner and can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds. Well mannered, articulate & fully aware of diversity & multicultural issues.

EDUCATION:

- Jan 2003- June 2005, California State University, Northridge, Bachelor of Science in Accountancy.
- July 2000- December 2002, Santa Monica College, California, Associate's Degree in Business Administration.
- Jan 1995- Jan 1997, Culture University of Taipei, Taiwan, Associate's Degree in Chinese Cuisine and Restaurant Management.

CERTIFICATION

- Certificate of Competence of Tour Guide from Indonesian Professional Certification Authority.
- Association of Indonesian Translators Certified.

WORKING EXPERIENCE:

January 2011-current, freelance interpreter/translator for multiple translator companies

- Translates official letters, training schedules, programs of instructions
- Translates spoken passages from one language into another
- Provides consecutive or simultaneous translation between languages
- In consecutive interpreting listens to complete statements in one language, translates to second and additionally translates responses from second into first language
- Expresses either approximate or exact translation, depending on nature of occasion
- In simultaneous interpreting renders oral translation of material at time it is being spoken, usually hearing material over electronic audio system broadcasting translation to listeners.

March 2007 – July 2010, Staff Accountant at Herbalife International America in the USA

- Assisted with preparation monthly-consolidated financial statements.
- Calculated payables and receivables resulting from trade among affiliates or subsidiaries.
- Communicated with country finance managers at Herbalife.
- Ensured accuracy and reliability in reports.
- Interacted with departments regarding entries that have been posted and adjustments.
- Oversaw the accounting and monthly financial reporting from overseas entities.
- Prepared and analyzed inter-company sales/inventory analysis report.
- Prepared journal entries, reconciliations and analysis on international areas.

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- Performed certain accounting controls within the department to SOX compliance.
- Verified, analyzed, adjusted, and reconciled various asset, liability, income, and expense accounts of Herbalife and its subsidiaries.
- Prepared the month and year-end close.
- Prepared Monthly FX Rates.
- Prepared and distributed standard and transfer profit.

August 2005 – August 2006, Staff Accountant for Parsi & Company, CPA in Los Angeles, USA

- Performed bookkeeping, posted journal entries, and reconciled bank and credit card statements in diverse industries.
- Analyzed and prepared monthly, quarterly, or yearly financial statements for different industries for tax purposes.
- Sent to multiple clients for performing accounting duties.

March 2005 – June 2005, staff accountant intern for Gursey, Schneider & Co, CPA, Los Angeles, USA

- Conducted payroll tax reports for variety clients.
- Performed bookkeeping for a wide variety industries.
- Communicated with clients.
- Performed individual tax returns.
- Filed and reported business property statements with county assessors.

August 2004 – December 2004, auditor intern for Moss, Levy, & Hartzheim CPA in Beverly Hills, USA

- Assessed audit tests for payroll.
- Conducted audit tests for disbursement and pension plans.