

PERSONAL INFORMATION

BAKER ALBREEM



 Al-Ihsan St., Khanyounis, Gaza Strip, Palestine, 970 Gaza (Palestinian Territories)

 +972599052432  970599052432

 bakeralbreem@gmail.com

 <https://www.linkedin.com/in/baker-breem-8b0180104/>

 Skype Baker Albreem

Sex Male | Date of birth 04/05/1995 | Nationality Palestinian Territories)

JOB APPLIED FOR

Teacher of English Language

WORK EXPERIENCE

2014–Present

Freelance Translator

Freelance

- Translating written and verbal communications from English to Arabic and vice versa including online materials to meet deadlines and quality standards.
- Translating materials include: medical, educational, legal, technical, literal, commercial, immigration petitions, official personal documents, and media.
- Maintaining strict confidentiality concerning clients and translated materials.
- Translating, interpreting, proofreading, editing, revising, formatting, transcribing, and subtitling projects to give the final version.
- Using translation program CAT tools.

2012–Present

Tutor of English Language

Self-Employed, Khanyounis (Palestinian Territories)

- Tutoring elementary to high school-age students the English language to help them better comprehend learning objectives.
- Coaching students to strengthen grammar, spelling, paragraph writing, creative writing, and essay writing skills.
- Preparing activities to engage students interest and improve understanding of concepts.
- Identifying, selecting and modifying resources to meet student's diverse needs.
- Creating lesson plans, review worksheets, and practice tests to prepare students for weekly tests.

2013–2016

Teacher of English Language

Almotanaby Secondary School, Khanyounis (Palestinian Territories)

- Teaching English for Palestine Curriculum presenting productive and interested lessons with adaptable teaching style.
- Creating challenging and engaging lesson plans as well as interactive and motivated lessons.
- Using a modern and dynamic teaching approach which allows students to communicate easily.
- The ability to engage, enthuse, and motivate students using effective teaching methods and techniques.
- Organizing and managing classrooms, working with administrators to implement school policies and procedures, and participating in extra-curricular activities.

2015–Present

Freelance Writer

Freelance

- Writing articles for a host of local and national outlets.
- Gathering information and content material regarding the topic.
- Writing high-quality articles in various topics such as local politics, social media, ancient cultures, environmental issues, labor issues, and general society.
- Editing, proofreading, and organizing materials in AP style using MS office.
- High speed typing and reading capabilities.

EDUCATION AND TRAINING

2013–2016

B.Ed. in English Language Methodology

The Islamic University of Gaza, Gaza (Palestinian Territories)

■ General:

- INTRO. TO EDUC.& BEHAVIORAL SCIENCE
- PHILOSOPHICAL & SOCIAL FOUND OF EDUCATION
- ENGLISH LANGUAGE TEACHING METHODS
- ARABIC LANGUAGE (GRAMMAR) - COMPARATIVE EDUCATION
- SCIENTIFIC RESEARCH METHOD - EDUCATION TECHNOLOGY
- FOUNDATION OF CURRICULUM - TEACHING SKILLS
- TEACHING & EVALUATION - PRINCIPLES OF ECON.

■ Occupational:

- ORAL COMMUNICATION SKILLS - GRAMMAR
- ACADEMIC READING - ACADEMIC WRITING
- INTRO. TO ENGLISH LIT. - INTRO. TO LITERARY CRITICISM
- TRANSLATION 1,2,3 - PHONOLOGY & PHONETICS
- DISCOURSE ANALYSIS - POETRY
- PSYCHO & SOCIO LINGUISTICS - CONTEMPORARY ENGLISH LIT.
- RESEARCH SKILLS - ROMANTIC LITERATURE

2015–2016

Diploma in Translation

The Islamic University of Gaza, Gaza (Palestinian Territories)

- General Translation Techniques.
- Specialized Translation Strategies.
- English to Arabic Translation.
- Website and Marketing Translation course.
- Technical Translation Course.
- Medical Translation Course.
- Legal Translation Course (1/2).
- Literal Translation Course.
- Tourism and Publishing.

05/2017–06/2017

General Translation Course

Elits, Khanyounis (Palestinian Territories)

- Translation as a professional skill.
- Translation as cultural and intercultural competence.
- Translation tools, process and project organisation.

2012–2013

High School Certificate "Tawjehe"

Al-Motanabi High School, Khanyounis (Palestinian Territories)

- General Arabic, English, Islamic Education, Physical Education, and Economics.
- Humanitarian Stream History, Geography, Contemporary Issues, Economics and Scientific Culture.

25/10/2011–20/11/2011

Leadership and Management Skills

The Islamic University of Gaza, Gaza (Palestinian Territories)

- Leadership Styles
- Performance management
- Adaptive leadership
- Influencing and motivating
- Decision-making
- Strategic thinking
- Leveraging diversity
- Capacity-building
- Emotional understanding

PERSONAL SKILLS

Mother tongue(s)

English, Arabic

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
Turkish	B2	C1	A2	A2	B1
English	C1	C2	C2	C2	C2
English Language Literature					

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
Common European Framework of Reference for Languages

Communication skills

- Excellent communication skills gained through my experience as a teacher.
- conveying information clearly and simply.
- Transmitting and receiving messages clearly.
- Adapting myself to new and different situations, reading the behavior of other people, and compromise to reach agreement.
- Empathetic man.

Organisational / managerial skills

- Highly motivated and resourceful person with proficient in English language fields.
- A well-organized and professional person who takes pride in work and fosters positive relationships.
- Accomplished and enthusiastic English man offering a solid background in art and education. Detailed-focused with an ability to analyze information.
- Demonstrated strengths in maintaining the highest quality and standard of work and productivity.
- Rapid adaptability to new locations and skilled in handling difficult and unexpected situations.
- Sensitivity, tolerance and patience.

Job-related skills

- Skilled in workload prioritization, ensuring projects are completed within agreed time frame.
- In-depth understanding of the institute needs, interests, duties and ways of communication.
- Creative and strategic thinker, critical thinker, with a solid ability to take responsibility.
- The ability to work under pressure.
- Fact-checking and proofreading.

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

Digital competences - Self-assessment grid

- Professional user of Microsoft Office: Word, Excel, Power Point and Outlook.
- Proficient in Internet and computer programs.
- Email, Social Media, and Blogging.
- Touch typing speed 60 word per minute.
- Good command of photo editing.
- Converting file formats.

ADDITIONAL INFORMATION

CAT Tools

- Kilgray MemoQ 2014 R2
- SDL Trados Studio 2014 SP2
- WordFast

DTP Tools

- Adobe Illustrator CC 2014 ME
- Adobe Photoshop CC 2014 ME
- Foxit Phantom PDF Business v7.1.5.0425

References

References are available upon request