Arsalan Khan

 BBA- Finance

 Impelling Translator

Native Languages:

Persian/Farsi, Dari

Contact Details

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Home Address: Hayatabad Phase 4, Street No # 11, Peshawar, Pakistan

Personal Summary: D.O.B: 28-09-1992

A young multi-skilled, reliable & talented translator with a proven ability to translate written documents and texts from a source to target language. An active quick learner who can absorb new ideas & can communicate clearly & effectively with people from all social & professional backgrounds. Well mannered, articulate & fully aware of diversity and multicultural issues. Flexible in the ability to adapt to challenges and meeting deadlines.

Would like to work as a translator for a successful and ambitious company that offers great opportunities for career development and progression.

Working Languages

* Translate English to Persian or vice versa.
* Translate English to Dari or vice versa.

Work Experience:

Freelance Translator **(Sep 2011- Present)**

* Translation & proofreading of general documents, advertising, media documents for many clients and agencies in US, Europe & UK.
* Worked for Appen (Australian company) & Appella (Uk Company).
* Translating Technical, Medical, Science, Cultural and business texts & documents to Persian/Farsi and Dari for clients and agencies.

**Key Skills and Competencies**

* Familiar with software translation tool (SDL Trados 2015).
* Expert and experienced in using MS Word 2016, MS Excel 2016 & Outlook.
* Excellent communication skills.
* Experienced in Adobe Illustrator & well aware of affiliate marketing.
* Always available and accept projects.

Rates per Word/Hour

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| * **English to Persian/Farsi & vice versa** - Standard rate: 0.06 to 0.08 USD or GBP per word / 14 to 16 USD or GBP per hour.
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| * **English to Dari & vice versa** - Standard rate: 0.06 to 0.08 USD or GBP per word / 14 to 16 USD or GBP per hour.
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AREAS OF EXPERTISE

* Translation
* Proofreading
* Interpreting
* Transcription
* Categorization

Educational Qualifications:

* BBA from University of Peshawar, Pakistan 1st Division (2012-2014)
* FSc from Islamia Collegiate, Nowshera 1st Division (2010-2012)
* Matric (10th Standard) The Smart School 1st Division (2008-2010)