**Resume**

**Ms. Aparna Sinha**

Address: Dev Angan C.H.S.LTD.

B/5,Bhakti Residency,

Opp.Shani Mandir,

Nalasopara (w.)

Dist. Palghar

Maharashtra-401203

Email: aparnasin@gmail.com

Mob: 9730395228

**Present Status**- Freelance Linguist, translator & copy writer

**Services offered-** Content writing, corporate communications, social media writing, translation, back translation, sub-titling, proof reading, validation, quality management, localization, editing, copy writing.

**Language pairs-** English-Marathi, Marathi-English

**Area of expertise: -**

1. Social Media
2. Corporate communications
3. Insurance
4. General banking
5. Clinical research documents
6. Educational modules
7. Legal documents
8. Website and software translation/localization
9. Media and entertainment
10. Market Research
11. Spiritual
12. Children literature
13. General

**Previous experience: -**

1. E.T.V. Marathi news desk- 2000-2008

 Designation –senior copy editor/reporter

 Responsibility – a) Producing news bulletins

 b) Copy writing/editing

 c) Visual editing

 d) Promo writing

 e) Planning special programs

 f) Reporting- political, cultural, business

 2) [www.moltol.in-](http://www.moltol.in-) website which gives news about share market, corporate news and economy

 Responsibility –a) Writing articles

 b) Translating news and articles from English into Hindi

 c) Coordinating with guest writers, analysts and brokers

3) I have also worked as apprentice in a Marathi daily, Loksatta, of Indian Express group. I worked in space marketing department. There I wrote, translated and edited copies for various advertisements and advertising features.

**Total Experience:** 18 years

**Electronic media:** 8 years

Educational qualification:

1. B.A. Functional English (writing for media) from Pune University (1998-1999)
2. Diploma in communication and Journalism from Pune University( 1999-2000)
3. M.A. English from Pune University (2000-2001)
4. Certificate course in digital marketing - MSME (Mumbai) (2018)

Strengths: Hard working, punctual and willing to learn.

Date of birth: 13-02-79

Marital status: married

**Aparna Sinha**