

PERSONAL INFORMATION

Alexandru Barbu

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📅 Date of birth 18/08/1985 | 🇷🇴 Nationality Romanian

WORK EXPERIENCE

15/07/2018–Present

Chieff of staff

Vaslui County Council, Vaslui (Romania)

Monitoring the fulfillment of the duties of the President of the County Council according to the laws, the Government's decisions, the decisions of the County Council and the periodical presentation of the progress of their implementation; proposing measures for the activity improvement.

Providing specialized counseling regarding the activity of the public institutions and services of county interest, as well as of the economic agents to which the county council is a shareholder.

Drawing up the draft of the President's Annual Activity Report .

Counseling in media relations, organizing protocol actions, ensuring decisional transparency in public administration, representing the institution and the president in official circumstances.

01/01/2017–01/07/2018

Personal councilor of the mayor

Zăpodeni Village Hall, Zăpodeni (Romania)

Providing mayor counseling on specific issues.

Participating and coordinating the work on the elaboration of specific documents.

Representing, by delegation, the mayor of the commune in specific activities, as well as meetings with representatives of the similar attributions' structures.

Providing the complex foundation of management decisions.

Making documentary material for complex issues requiring bulky documentation.

Drafting of notes / papers to be presented to the mayor of the commune.

Information analysis and synthesis regarding the activity of the compartments.

Data collection and processing in order to effectively inform the mayor.

01/07/2016–Present

Local councilor

Local Council of Vaslui, Vaslui (Romania)

Adoption of the decisions regarding all matters of local interest, except for those given by law in the competence of other local or central public authorities.

Tasks related to the organization and functioning of the specialized apparatus of the mayor, of the public institutions and services of local interest and of the commercial companies and autonomous regies of local interest.

Tasks on the economic, social and environmental development of the municipality.

Duties on the administration of the public and private domain of the municipality.

Tasks on managing services provided to citizens.

Tasks on interinstitutional cooperation at home and abroad.

01/04/2016–01/07/2018

Counselor

Senator Gabriela Crețu's Parliamentary Cabinet, Vaslui (Romania)

Strategy development

Addresses and answers

Documentation on various problems in the administrative, social, legal field

Project proposals and strategies

Organization of collaborative actions with various institutions

Organizing social actions or promoting talented young people

01/07/2014–01/07/2016

Member of the Board of Directors

SC Centrul de Resurse pentru Afaceri SA, Vaslui (Romania)

Establishing the main directions of activity and company development.

Establishment of accounting policies and financial control system.

Appoint and revoke directors and determine their remuneration.

Supervising the directors' activity.

Preparation of the annual report, organization of the general meeting of the shareholders and implementation of its decisions.

01/05/2014–19/02/2016

Spokesman

Vaslui County Prefecture, Vaslui (Romania)

Organizing the events and meetings, hosted by the prefect of the county.

Communication with the media.

Representation of the Vaslui County Prefecture at various events, following the delegation received from the prefect.

Solving petitions.

Relationship with subordinate or collaborative institutions inside or outside of the county.

01/12/2013–01/07/2016

Member of the Board of Directors

SC Lucrări Drumuri și Poduri SA, Vaslui (Romania)

Establishing the main directions of activity and company development.

Establishment of accounting policies and financial control system.

Appoint and revoke directors and determine their remuneration.

Supervising the directors' activity.

Preparation of the annual report, organization of the general meeting of the shareholders and implementation of its decisions.

01/09/2012–01/07/2016

Member of the Board of Directors

SC TransUrb SA, Vaslui (Romania)

Establishing the main directions of activity and company development.

Establishment of accounting policies and financial control system.

Appoint and revoke directors and determine their remuneration.

Supervising the directors' activity.

Preparation of the annual report, organization of the general meeting of the shareholders and implementation of its decisions.

01/06/2007–01/03/2014

Sales and marketing agent

SC Bamco SRL, Vaslui (Romania)

Distribution and sale of construction materials.

Maintaining after-sales contact with customers.

Coordination of the workers' teams.

EDUCATION AND TRAINING

- 01/10/2014–01/07/2016** **Master`s degree in European Public Administration**
 "Lucian Blaga" University, Law School, European Public Administration Specialization, Sibiu (Romania)
 History of public administration.
 Constitutional law and political institutions.
 Strategies and public policies.
 Private international law
- 01/10/2008–01/02/2010** **Master`s degree in Human Resource Management**
 "Alexandru Ioan Cuza" University, Economics and Business Administration School, Human Resource Management Specialization, Iași (Romania)
 Strategic Management of Human Resources.
 Recruitment, selection and development of human resources.
 Financial Management of Local Collectives
- 01/10/2004–01/07/2008** **Bachelor's degree in Arts field**
 "George Enescu" University, Faculty of Composition, Musicology, Music and Theater Pedagogy, Music Pedagogy Specialization, Iași (Romania)
 Conducted chorus.
 Piano.
 The theory of music.
 History of music.
 Harmony and counterpoint.
- 15/09/2000–15/06/2004** **High school Diploma**
 "Mihail Kogalniceanu" Theoretical High School, Vaslui (Romania)

PERSONAL SKILLS

Mother tongue(s) Romanian

Foreign language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C2	B2	B2	C1
Toefl Certification					
French	A2	B1	A2	A2	A2

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user
 Common European Framework of Reference for Languages

Communication skills Extensive experience of dealing with the public, press and customers.
 Graduate Certificate "Public Relations and Communication Assistant", ANC-approved program, obtained after a 3-week course, held at the Institute for Public Order Studies of the Ministry of Internal Affairs.

Digital skills

SELF-ASSESSMENT

Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Independent user	Independent user	Independent user

Digital skills - Self-assessment grid

Driving licence B