**RESUME**

 **ABDUL JALIL BIN ISMAIL**

 H/P : +6012 – 6346788

 Email : abduljalilismail@yahoo.com

 Skype ID : +60126346788

 Residence Address : -

 No 18, Lorong Alma Jaya 12,

 Taman Alma Jaya,

 14000 Bukit Mertajam,

 Pulau Pinang.

**Personal Information**

**Date of Birth** : 29th Dec. 1962 **Religion** : Islam

**I/C No** : 621229 - 07 - 5417 **Marital Status** : Married

**Gender** : Male **Handicapped** : None

**Race :** Malay **Nationality** : Malaysian

**Career Focus**

Professional Translator, Proofreader, Editor and Subtitling writer for English to Malay language.

**Objective**

To be a Professional Translator, Proofreader, Editor and Subtitling writer to enable the world community communicates and understands each other precisely and effectively.

**Personal Strength : -**

1. Responsible, dedicated, hard-working, eager to learn, disciplined, enthusiastic, self-motivated, endurance, positive thinking and patience.
2. Ability to manage multiple tasks simultaneously.
3. Ability to work in a team.

**Academic Achievement : -**

1) Learning Institution : University Technology of Malaysia (UTM)

Course : Electrical Engineering

Majoring : Electronic

Qualification : Degree of Electrical Engineering

Learning Duration : Dec, 1995 to June, 2000 (Part - Time Basis)

2) Learning Institution : University Technology of Malaysia (UTM)

Course : Electrical Engineering (Communication)

Qualification : Diploma of Electrical Engineering (Communication)

Learning Duration : July, 1980 to May, 1984 (Full Time Basis)

**Working Experienced : -**

1. **Post : Freelance Translator, Proofreader, Editor and Subtitling writer ( English to Malay )**

Rate Per word : USD$ 0.03

Rate Per hour : USD$ 5.00

Working Period : 1st Jun 2016 - Present

1. **Post : Freelance Worker**

Job Descriptions : Miscellaneous jobs based upon request and available.

Working Period : 20th July 2013 – 30th July 2016

1. **Post : Project Manager**

Company : PDC Telecommunication Services Sdn Bhd (also known as PDC Telco)

Section : Department of Infrastructure (Tower Network)

Address : 1 - 12A - 12A, SUNTECH@Penang Cybercity,

 Lintang Mayang Pasir 3,

 11950 Bandar Bayan Baru,

 Pulau Pinang.

Working Period : 7th January 2013 to 19th July 2013.

Job Descriptions : -

1. Plan and manage the construction of new Tower and Portable Base Transceiver Station (PBTS) by the Contractors.
2. Provide and maintain PDC Telco’s infrastructures such as cabin, fence, power supply and tower at PDC Telco’s sites are in good condition which are rented by the Telecommunication companies (Telcos).
3. Maintain regularly PDC Telco’s sites so that they are always clean, accessible and secure.
4. Seek numerous approvals from relevant authorities for construction of a new tower or PBTS.
5. Liaise and coordinate with Telcos, Contractors and Companies as well on various issues.
6. Deal and manage with landlords on rented land matters such as land agreement, renting fee, period and terms.
7. Prepare detailed Proposal Papers for Executive Committee Meeting’s approval on new project and procurement.
8. **Post : Assistant Manager (Engineer)**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : HBC IPNOC (Highspeed Broadband Centre Internet Protocol Network Operation Centre)

Address : TM SAC, Ground Floor, IDC Building, Kompleks TM, 3300 Lingkaran Usahawan 1, 63000 Cyberjaya, Selangor Darul Ehsan

Working Period : April, 2009 to June, 2011

Job Descriptions : -

1. Monitor and troubleshoot Internet’s equipments and its network throughout Malaysia via the Element Management System (EMS) which is located at Cyberjaya, Selangor.
2. Liaise and coordinate with regional TMB’s units and various sections involved throughout Malaysia so as to solve equipments and networks problem.
3. Prepare detailed technical report on problem solved.
4. **Post : Assistant Manager (Engineer)**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : ANOC (Access Network Operation Centre)

Address : TM SAC, Ground Floor, IDC Building, Kompleks TM, 3300 Lingkaran Usahawan 1, 63000 Cyberjaya, Selangor Darul Ehsan.

Working Period : June, 2006 to March, 2009

Job Descriptions : -

1. Monitor and troubleshoot Internet’s equipments ( equipments only ) throughout Malaysia via the Element Management System (EMS) which is located at Cyberjaya, Selangor.
2. Liaise and coordinate with regional TMB’s units and various sections involved throughout Malaysia so as to solve equipments problem.
3. Prepare detailed technical report on problem solved.
4. **Post : Assistant Manager (Engineer)**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : BFWA (Broadband Fixed Wireless Access)

Address : 13th Floor, Wisma Telekom Annexe 1, Jalan Pantai Bharu, 50672 Kuala Lumpur.

Working Period : Dec, 2004 to May, 2006

Job Descriptions : -

1. Prepare detailed technical feasibility studies for the installation of BFWA’s equipments.
2. Plan and implement BFWA’s equipments on the selected area.
3. Monitor and supervise the installation of these equipments by the Contractors appointed by TMB.
4. Collaborate and joint commission on these BFWA’s equipments with Contractors.
5. **Post : Assistant Manager (Engineer)**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : CPPM (Centralized Planning and Program Management)

Address : 20th Floor, Bukota Building, Jalan Pantai Bharu, 50672 Kuala Lumpur.

Working Period : May, 2003 to Nov, 2004

Job Descriptions : -

1. Plan and monitor the installation of DSLAMs (Internet equipments) throughout Malaysia.
2. Initiate and coordinate with regional TMB’s units throughout Malaysia on these installations.
3. Compile a comprehensive report on these installations.
4. **Post : Assistant Technical Officer**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : CAN (Customer Access Network)

Address : 1st  and 2nd Floor, Butterworth Telekom Exchange, Jalan Bagan Luar, 12000 Butterworth.

Working Period : July, 1993 to April, 2003

Job Descriptions :

1. Plan and install TMB’s Main copper cables, Distribution copper cables, Underground copper cables and Fibre Optic cables.
2. Supervise and manage the installation of these cables by Contractors appointed by TMB.
3. Collaborate and joint commission with Contractors on these installations.
4. **Post : Assistant Technical Officer**

Company : Telekom Malaysia Berhad (also known as TMB)

Section : RNO (Regional Network Operation)

Address : Ground Floor, Butterworth Telekom Exchange, Jalan Bagan Luar, 12000 Butterworth.

Working Period : March, 1991 to June, 1993

Job Descriptions : -

1. Monitor and maintain TMB’s Main copper cables, Distribution copper cables, Underground copper cables and Fibre Optic cables are always in good condition.
2. Replace or rehabilitate aging and faulty cables of various types when necessary.
3. Prepare technical report on cables that have been replaced or repaired.
4. **Post : Assistant Technical Officer**

Company : Telekom Malaysia Berhad (TMB)

Section : PRJ (Pembangunan Rangkaian Jauh)

Address : 8th Floor, Bukit Mahkamah, Jalan Raja Chulan, 50672 Kuala Lumpur.

Working Period : November, 1984 to February, 1991

Job Descriptions : -

1. Plan and install TMB’s Microwave system which connects or link the radio stations to each other. These installations were done by Contractors appointed by TMB.
2. Plan and monitor the installation of TMB’s Junction copper cables which connect Telekom exchanges to each other. These installations also were done by Contractors appointed by TMB.

 **References : -**

1. Name : Al - Imran Mohammad Amin

Post : Manager

Address : Infrastructure & Business Management System (IBMS), Telekom Malaysia Berhad, 2nd Floor, Brickfield Telekom Exchange, Jalan Brickfield, 50470 Kuala Lumpur.

Office Tel. : 03 – 22736491

Handphone : 013 – 3630679

Email : alimran@tm.com.my

Company : Telekom Malaysia Berhad

1. Name : Zainal Abd. Aziz

Post : Assistant Manager

Address : Configuration Performance Management (CPM), Access Network Management (ANM),

Telekom Malaysia Berhad, Mezannine Floor, IDC Building, Kompleks TM, 3300 Lingkaran Usahawan 1, 63000 Cyberjaya, Selangor Darul Ehsan.

Office Tel. : 03 – 83140083

Handphone No : 013 – 3609616

Email : abzainal@tm.com.my

Company : Telekom Malaysia Berhad.