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**FADIRE OLUSOLA SIMON (B.A),(M.A).**

**Tel: 08051780085,08162223260 Email: [chatwithsola@gmail.com](mailto:chatwithsola@gmail.com)**

**CAREER OBJECTIVE: To achieve a successful career in a challenging and dynamic establishment whose vision and mission is characterized by optimal utilization of its human resources to achieve set goals while enhancing my personal and career development.**

**CAREER SUMMARY:**

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|  | * Experience in IT support and system administration * Experience in providing prompt customer services |
|  | * Sales and Marketing of FMCG |
|  | * IT products sales representative |
|  | * Team player * Writer, Editor, and Researcher. |
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| **PERSONAL DATA** | |
| Name: | **Fadire, Olusola Simon** |
| Address: | **19, Oredola Street, Off Fred Williams, Iju-Ishaga.Agege, Lagos State.** |
| Date Of Birth: | **7th December 1988** |
| State Of Origin: | **Osun State** |
| Gender: | **Male** |
| Marital Status: | **Single** |

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| **KEY SKILLS ACQUIRED** | | |
| * *Efficient Communication skills* | | |
| * + *Good analytical and interpersonal skills*   + *Multi-tasking* * *Attention to details and ability to work under pressure* * *Proficient in General Editing and proofreading functions* | | |
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| **WORK EXPERIENCE** | | |
| Period: | | **Dec 2019 -** |
| Position: | | **Content Editor** |
| Name of Employer: | | **Eurl zakstan** |
| Address Of Employer: | | **Lagos State.** |
| **Duties** | | |
| Preparing well-structured drafts using content management systems  Writing clear contents to promote products and services | | |
| Researching industry-related topics for Sales & Marketing purpose | | |
| **WORK EXPERIENCE** | | |
| Period: | **August. 2015 – Nov. 2018** | | |
| Position: | **Sales Representative** | | |
| Name of Employer: | **Square K. Enterprises (Distributor with Hayat Kimya)** | | |
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| **Duties:** | | | |
| * Sales of FMCG goods to consumers and retailers * Contribution to the implementation of sales marketing and strategies. | | | |
| * Organize and attend sales activities to raise brand awareness of FMCG. * Advertisement and promotion of goods on various social and print media. | | | |
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| **WORK EXPERIENCE** | | |
| Period: | **Apr. 2016 – Nov. 2018** | | |
| Position: | **Content Editor** | | |
| Name of Employer: | **Premium herald** | | |
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| **Duties:** | | | |
| * Daily writing of informative post that pertains IT, Finance, Politics, Sports, E-commerce and literature * Proofreading all contents before publishing. * Usage of WordPress and Grammarly software to produce quality. | | | |
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| **WORK EXPERIENCE** | | |
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| Period: | **Apr. 2003 – Jul. 2007** | | |
| Position: | **Computer Engineer/sales executive** | | |
| Name of Employer: | **Damolac Ventures Nigeria Limited, Ikeja. Lagos State**. | | |
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| **Duties:** | | | |
| * Repairing faulty computer systems * Software installations * Sales of computer parts and systems | | | |
| * Network maintenance | | | |
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| **ACADEMIC/PROFESSIONAL CERTIFICATES** | | | | |

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| M.A Linguistics (Syntax): University of Ibadan, Ibadan, Oyo State.  B.A Linguistics/Yoruba: University of Lagos, Akoka, Lagos State.   * + Diploma in Computer Engineering and Maintenance: Damolac Ventures Nigeria Limited.   Senior Secondary Certificate Examination (SSCE): Iganmode Grammar School, Ota, Ogun State |

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| **Hobbies**  **Referees:** | Meeting people, Studying, Online research, Travelling and experiencing nature  Available upon request. |