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**FADIRE OLUSOLA SIMON (B.A),(M.A).**

**Tel: 08051780085,08162223260 Email: chatwithsola@gmail.com**

**CAREER OBJECTIVE: To achieve a successful career in a challenging and dynamic establishment whose vision and mission is characterized by optimal utilization of its human resources to achieve set goals while enhancing my personal and career development.**

**CAREER SUMMARY:**

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|  | * Experience in IT support and system administration
* Experience in providing prompt customer services
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|  | * Sales and Marketing of FMCG
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|  | * IT products sales representative
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|  | * Team player
* Writer, Editor, and Researcher.
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| **PERSONAL DATA** |
| Name:  | **Fadire, Olusola Simon** |
| Address: | **19, Oredola Street, Off Fred Williams, Iju-Ishaga.Agege, Lagos State.** |
| Date Of Birth: | **7th December 1988** |
| State Of Origin: | **Osun State** |
| Gender: | **Male** |
| Marital Status: | **Single** |

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|  **KEY SKILLS ACQUIRED** |
| * *Efficient Communication skills*
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| * + *Good analytical and interpersonal skills*
	+ *Multi-tasking*
* *Attention to details and ability to work under pressure*
* *Proficient in General Editing and proofreading functions*
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| **WORK EXPERIENCE** |
| Period: | **Dec 2019 -** |
| Position: | **Content Editor**  |
| Name of Employer: | **Eurl zakstan** |
| Address Of Employer: | **Lagos State.** |
| **Duties** |
|  Preparing well-structured drafts using content management systems  Writing clear contents to promote products and services  |
|  Researching industry-related topics for Sales & Marketing purpose  |
| **WORK EXPERIENCE** |
| Period: | **August. 2015 – Nov. 2018** |
| Position: | **Sales Representative** |
| Name of Employer: | **Square K. Enterprises (Distributor with Hayat Kimya)** |
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| **Duties:** |
| * Sales of FMCG goods to consumers and retailers
* Contribution to the implementation of sales marketing and strategies.
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| * Organize and attend sales activities to raise brand awareness of FMCG.
* Advertisement and promotion of goods on various social and print media.
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| **WORK EXPERIENCE** |
| Period: | **Apr. 2016 – Nov. 2018** |
| Position: | **Content Editor** |
| Name of Employer: | **Premium herald** |
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| **Duties:** |
| * Daily writing of informative post that pertains IT, Finance, Politics, Sports, E-commerce and literature
* Proofreading all contents before publishing.
* Usage of WordPress and Grammarly software to produce quality.
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| **WORK EXPERIENCE** |
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| Period: | **Apr. 2003 – Jul. 2007** |
| Position: | **Computer Engineer/sales executive** |
| Name of Employer: | **Damolac Ventures Nigeria Limited, Ikeja. Lagos State**. |
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| **Duties:** |
| * Repairing faulty computer systems
* Software installations
* Sales of computer parts and systems
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| * Network maintenance
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|  **ACADEMIC/PROFESSIONAL CERTIFICATES** |

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| M.A Linguistics (Syntax): University of Ibadan, Ibadan, Oyo State.B.A Linguistics/Yoruba: University of Lagos, Akoka, Lagos State.* + Diploma in Computer Engineering and Maintenance: Damolac Ventures Nigeria Limited.

Senior Secondary Certificate Examination (SSCE): Iganmode Grammar School, Ota, Ogun State |

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| **Hobbies****Referees:** | Meeting people, Studying, Online research, Travelling and experiencing natureAvailable upon request. |