# **OYENIYI KAWTHAR ADENIKE**

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## **PERSONAL DATA**

**Gender:** Female

**Date of Birth:** January 19th

**State of Origin:** Osun state

## **PROFILE**

An industrious, result-oriented, intelligent and smart first class graduate of the department of linguistics and African languages, University of Ibadan, Ibadan seeking to be a part of an innovative and visionary organisation where I can put my skillset to good use as I build my career. Capable of maintaining a positive work environment and paying attention to details to provide quality and reliable results.

## **EDUCATIONS**

### **Bachelor of Arts (B.A), Linguistics and African Languages**  2023

University of Ibadan, Ibadan, Oyo State

### **West African Examination Council (WASSCE)**  2016

Success for All High School, Osogbo, Osun State

## **LANGUAGE SKILLS**

* English
* Yoruba

## **STRENGTHS AND ABILITIES**

* Time management skills
* Human Resources management
* Teamwork
* Multitasking and prioritising accordingly
* Ability to translate from English to Yoruba effortlessly
* Effective communication and interpersonal skills
* Interpretation skills
* Good use of Microsoft Office Suite
* **Writing Skills:** Content writing,

## **WORK HISTORY**

## **1) Career Builder Comprehensive College, Osogbo May 2016 - March 2018**

**Bursar**

* **Financial management, payment processing, record keeping, budgeting and forecasting, procurement and inventory management, payroll management, financial analysis, liaison with external bodies to facilitate financial transactions and ensure the school's financial stability, and financial planning.**

## **2) TAUS Human Language Project May 2022- February 2023**

 **Translator**

* Translation of daily colloquial conversation from different fields in English language to Yoruba lalanguage.

 **Reviewer**

* Review of the translation of daily colloquial conversation from different fields in English language to Yoruba lalanguage.

**3) Lagos University Teaching Hospital Translation Project August 2022**

**Translator**

* Translated medical terms and conversations from English to Yoruba.

**HOBBIES**

 Travelling, Learning new things, Reading and sewing