



**VISAKH M  
RAJENDRAN**

@ visakh.m.rajendran@gmail.com  
7907712567



### PERSONAL DETAILS

Date of Birth : 23/08/1994  
Nationality : Indian  
Father : Rajendran P (late) - retd. Govt employee (finance department secretariat)  
Mother : Mary selin s - House wife  
Office address : Adv S L Simon's law chambers court road Neyyattinkara. Thiruvananthapuram  
Phone :



### LEGAL ASSISTING SKILLS:

Word Processing and Data Entry  
Calendaring and Scheduling  
Negotiation and Litigation  
Presentation and Research



### INTERESTS

Reading  
Research  
Learning New Languages  
Travel  
Nature Walk  
Sea  
Documentation



### LANGUAGES KNOWN

English - read, write, speak  
Malayalam - read, write, speak  
Hindi - read, write, speak  
Tamil - speak



### ACTIVITIES

Volunteer works



### PROFESSIONAL EDUCATION

2020 **Kerala University**  
BA LLB  
Mar gregorios college of law  
Nalanchira



### BACHELOR COURSES

**BA in Sociology**



### OTHER EDUCATIONAL QUALIFICATIONS

**Certificate in Successful Negotiation Essential Strategies**  
**Certificate In criminal law**  
**Certificate In Cybersecurity Tools & Cyber from IBM**  
**Certificate In Right To Information(institute of management in governance)**  
**Certificate In Environmental Law and Policy**



### PROFESSIONAL EXPERIENCE

27/12/2020 - Till date **Adv S L Simon's law chambers**  
Advocate  
Appearing and presenting cases before various courts in the Neyyattinkara Court Complex.  
  
Drafting of legal documents in both civil as well as criminal side.  
  
Handling client relations and participating in different Alternative Dispute Resolution (ADR) mechanisms.  
  
Researching on case laws of Honourable Supreme Court of India and High Courts in the country.



### JOB

Advocate in neyyattinkara court



### COMPUTER KNOWLEDGE

**Diploma in desktop publishing**  
From Cdit  
**Certificate in word processing and data entry**  
From RUTRONIX