**REMYA PRASAD M**

**No 52, RBI Colony,**

**Anand Nagar,**

**RT Nagar. Bangalore, India**

**Pin 560032**

**Mobile: 9448134414**

**E-mail: - remz.anil@gmail.com**

A highly enthusiastic and very talented Social Worker with the experience of working with people experiencing crisis or people who are socially excluded; providing support to enable service users to help themselves; maintaining professional relationships with service users, acting as a guide, advocate or as a critical friend.

#### **Summary of Qualifications**

* Sound experience with renal patients and the ability to develop relationships with clients without becoming too emotionally involved.
* Extensive knowledge of water sanitation process and refugees problem assessment.
* Very effective communication skills. (Both written and spoken).
* Love and keen interest in people's care and well-being.
* Excellent ability to work independently and handle pressure.
* Clear ability to keep sensitive information confidential.
* Mature and special ability to handle responsibility.
* Special organization skills, team handling skills, goal-oriented, proactive, excellent at reporting, and tremendously persistent.

#### **Professional Experience**

**Rentokil (July 2011 to December 2011, 6 Months)**

**Banaswadi, Bangalore**

***Sales Co ordinator***

* Updating of sales daily.
* Daily report to head office regarding the total sales happened last day.
* Coordinating the tale calls with the executives for meet the customers.
* Documentation of clients files.
* Helping for annual auditing.
* Instructing the executives regarding their sales.

**Birla Sun life Insurance Company Limited (September 2009 – June 2011)**

**Kottayam - Kerala**

*Agency Manger*

* Managing a team of 25 advisors and monitoring their work.
* Responsible for recruiting financial advisors for closing business.
* Generating reports of month wise and quarter wise business performance of team members.
* Responsible for identifying the key business areas and do activities and presentations for the prospects.
* Developed new training plan for the level 1 team to ensure the process flows smoothly.

**Accomplishments**

* Recruited 25 financial advisors with in a time span of 15 months.
* Generated a business of 21, 00,000 of Annual Premium for the company.
* Successfully coordinated 14 activities including Aids camp, various classes for teachers, doctors etc.

**ADRA India - October 2007 – January 2009**

***Project Implementation Officer***

Project Name – WatSan (Water and Sanitation)

Location – Sri Lankan Refugee camp – Karur, Puthukottai (Trichy Zone).

ADRA India is working with the Sri Lankan refugees who are temporarily living in camps throughout the southern state of Tamil Nadu. ADRA acknowledges that the life for a refugee is complex and multi-faceted, and that no amount of assistance provided to families currently living in the refugee camps can offer a permanent solution to their circumstances.

We are currently providing access to clean water, sanitation, hygiene and health, solid waste management, improved shelter conditions and livelihood opportunities such as livestock rearing.

* Effectively handled 2500 Sri Lankan refugees various problems in the camp.
* Attend, present and complete necessary documentation for case management team meetings in the camp.
* Conducting sanitation awareness programs for individuals, couples, and families.
* In Refugee camps we formed a Water Environment and Sanitation (WES) Committee
* Initiate services to solve the sanitation problems in refugee camp.
* Evaluated each refugee at admission and formulated appropriate plan.
* Provided ongoing case study along with advocacy service for the refugees to cater sanitation related social or emotional problems.
* Took a fundamental role in coordinating street plays and sanitation trainings in the camp.
* Key player to create map of the camp and to found out the water and toilet points.
* Identifying and giving solutions of the refugee’s sanitation problems to the Zonal head.
* Single point of contact for the entire activities in the camp to the Zonal office.
* Responsible for handling the camp expenses and reducing the cost.
* Designing and implementing camp rules and reports in daily, weekly and monthly basis.
* Construction of soak pit and kitchen gardens which reduced the diseases to a greater extent.

#### **Educational Qualification**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **COURSE** | **INSTITUTION** | **UNIVERSITY /**  **BOARD** | **YEAR OF**  **PASSING** | **% OF**  **MARKS** |
| MSW – Master of Social works  (Community Development) | Kodaikanal  Christian College,  Kodaikanal | Madurai  Kamaraj | 2007 | 70 |
| Bachelor of Science  (Mathematics) | Alphonsa College  Pala,Kerala | M.G  University | 2005 | 57 |
| Plus Two | St.Mary’s  HSS  Manarcadu,  Kerala | Board of Higher- Secondary Education | 2002 | 62 |
| S S L C | Govt.Higher  secondary school  Kerala | Board of Public Exam | 2000 | 65 |

**Computer Skills:** Windows, PowerPoint, Word and Excel.

**Reference**

* Suresh Kumar

ADRA India

Trichy Zone

Tamilnadu

Mob: 09443626798

* Biju Kumar C.

Birla Sun Life Insurance Company Ltd.

Kottayam

Mob: 09947630558

* Clarence Currie

Rentokil India Pvt Ltd

Bangalore

Mob : 9686601189

**Declaration**

I hereby declare that the above given information are true in my best of knowledge and beliefs.

Place: Bangalore Remya Prasad.M