***Curriculum Vitae -* Simina MUNTEANU**

**Nationality:** Romanian

**Place and Date of Birth:** Iași, 09.05.1985,

**Contact Details:** 0040748790326; sssiminel@gmail.com

**Short Description:** I'm a serious, hardworking, and responsible person who is forever interested in professional and personal development. I'm also a self-starter and a fast learner, and I can easily adapt to any situation.

**Education:**

*2016-2019* - **Graduate,** ***English Language and Literature - World and Comparative Literature***, English Department, Faculty of Letters, "Alexandru Ioan Cuza" University, Iași, România

*2000-2004* - **High School Graduate**, "Gheorghe Asachi" National College, Botoșani, România

**Work Experience:**

*2021(december) - present -* **Freelance Marketplace Curator** *- English language,* Creative Fabrica, Amsterdam, Netherlands

*2021 (june) - 2021(december) -* **Freelance Translator** *- English to Romanian,* Captain Words

*2021 (april) - 2021(december) -* **Freelance Copywriter/Content Writer** *- Romanian Language,* Sticky Eyes, Leeds, UK (remote)

*2020 (april) - 2021 (may) -* **Data Entry Specialist,** Evolution Finance, Washington, US (remote)

*2019 - 2021* - **Volunteering**, The Library of the Faculty of Letters, "Alexandru Ioan Cuza" University, Iași, România

*2007 - 2010* - **Copywriter** - *Italian Language*, Fivebip S.R.L, Iași, România

*2006 - 2007* - **Call Center Operator**, XL World, Iași, România

**Professional skills:**

**- Foreign Languages:**

*English* C2 (listening and understanding, reading, writing), C1 (speaking); *Italian* B2 (listening and understanding, reading, writing, speaking); *French* B1; *Japanese* A1.

**- PC skills:**

*Microsoft Office package*, Aleph; Basic knowledge of SEO, HTML and CSS; Internet navigation and research; data entry; data capturing; Google Docs; *Wordpress;*

**- Other skills:**

Translating, editing, proofreading; Extensive knowledge about the cinematic, TV industry, and Dota 2 and gaming industry; Relevant experience in iGaming content writing; Designer and creative scouting

**Hobbies**:

Reading, watching movies, playing video games (Dota 2, Counter-Strike, Sims4, Hearthstone), drawing, learning Japanese, writing

\* *over 1000 books read (*<https://www.goodreads.com/user/show/3217804-simina>)*;*