**CURRICULUM VITAE**

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**AKAKPO NICHOLAS**

PROFILE

A freelance translator who started translating since 2011 with experience in using CAT Tools for accurate translation. I am very objective, analytical, punctual and interested in service delivery.

EDUCATION

2016-2017 University of Education, Winneba- Kumasi Campus

2007-2011 University of Ghana, Legon, Accra.

2003-2006 New Juaben Senior High/Commercial School, Koforidua, Ghana.

2001-2003 Adeiso Anglican J.H.S, Adeiso E/R, Ghana.

 1992-2001 Millennium King’s Academy, Adeiso E/R, Ghana.

CERTIFICATES OBTAINED

Post Graduate Diploma in Education with translation as subject specification

 (By University of Education, Winneba- August, 2017)

Bachelor of art degree in Psychology with Linguistics

 (By University of Ghana, Legon- May, 2011)

Online Computer Training – Certificate Windows XP, Windows 7 and Certificate Computer Knowledge.

 (By Computer Certificate for Seniors- February, 2012)

Data Analysis Using SPSS Version 16

 (By International Institute of Research and Policy Analysis (IIRPA) in collaboration with the University of Ghana Association of Psychology Students (UNIGAPS) - Nov, 2010)

Computer driving license programme (eCDLP) - Intermediate, comprising: Ms Word, Ms Excel, Ms Power Point, Internet.

 (By the University of Ghana ict directorate-Jan. 2010)

Computer driving license programme (eCDLP) Introduction, comprising: Computers, Windows, and Internet.

 (By the University of Ghana ict directorate-March, 2008)

WASSCE-West African Senior School Certificate Examination includes Akan/Twi

 (By New Juaben Senior High/Commercial School-April, 2006)

Basic Education Certificate Examination

 (By Adeiso Anglican JHS-Aug, 2003)

WORK EXPERIENCES

April 2020 – date **Google Certified Translator** - Google

 003-ak\_0007@003vendor.com

January 2020 – date **Freelance Translator** - Gotransparent

 [www.gotransparent.com](http://www.gotransparent.com/)

January 2018- date **Freelancer translator –**

Swahilispace Limited.Naivasha-Kenya.

 [www.swahilispace.com](http://www.swahilispace.com)

January 2017- date **Freelancer translator –** Intetra 800 African Languages. Tom Mboya Street. Kenya.

 [www.intetra800africantranslators.com](http://www.intetra800africantranslators.com)

January 2016- date **Freelancer translator –** Geo language Services. Milbrook, Guildford GU1 3YA, United Kingdom.

 [www.geolanguages.co.uk](http://www.geolanguages.co.uk)

Dec, 2011- to date **Twi**/ **Akan** **Language** **Translator** – Hopelife Institute Ghana (translate and proofread for many companies around the world).

April, 2013 to date  **Twi/ Akan Teacher** - Ghana Education Service.

Oct, 2011- July, 2012 **National Service Personnel –** Computer Lab Assistant, Balme Library, University Of Ghana

 June, 2010 to date **Twi Watchtower reader** – Kingdom Hall of Jehovah’s Witnesses)

Aug, 2006 - Aug, 2007 **Twi Teacher** – Free Heart Preparatory J.H.S, Adeiso E/R.

June 2004-Sept, 2006 **SRC Akan Club President** – New Juaben Senior High/Commercial School.

TRANSLATIONS TOOLS USED

* memoQ
* OmegaT
* Wordfast
* SDL Trados etc.
* (Fast learner with other CAT tools)

LANGUAGES TRANSLATED INTO

English to

* Akan/ Twi ( Mother tongue)
* Ga ( Acquired)
* Ewe ( Acquired)
* Also work with other translators for other Ghanaian languages like Dagbani etc

FIELD OF EXPERTISE

* General
* Life Science
* Medical
* Law/ Legal
* Media
* etc

SCHEDULE AVAILABILITY

* Readily available
* Monday to Saturday

HOBBIES AND INTERESTS

* Using the computer
* Translating
* Proofreading
* Transcription
* Learning new things

PERSONAL DETAILS

 Date of Birth: 16th October, 1988

 Place of Birth: Accra G/R, Ghana

 Nationality: Ghanaian

 Sex: Male

 Marital Status: Married

REFEREES

Upon request