

# MIKEE ESTRERA



## PERSONAL PROFILE

To become one of the dependable employees in your respectable institution and to enhance my knowledge, skills, and competencies by applying the learning to the corporate world especially in the department in which I can contribute these assets.

## AWARDS & ACHIEVEMENTS

- MEMOIR AWARDEE
- TESOL & TEYL
- OUTSTANDING TRAINEE AT DICT

## HOW TO CONTACT

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## REFERENCES

Daryl Flores  
Cell: 09274775214  
Email: [darylflores143@gmail.com](mailto:darylflores143@gmail.com)

Nelly Martinez  
cell: 09975278661

## CAREER HISTORY

- 2013 to 2014 Villa Paraiso Resort & Apartelle (English Tutor)
- 2014 to 2015 Villa Paraiso Resort & Apartelle (Housekeeping)
- 2019 Freelance Transcriptionist & Influencer
- Oct 2019 - May 2020 51 Talk ESL Company (Online English Tutor)
- July 2019 Part-time Social Media Manager handling Instagram Account
- Oct 2020- July2021 Contact Tracer(Frontliner) at DILG
- August 2020- Palfish( English Tutor)
- 2021 English Tutor to Japanese
- 2021 Tagalog Tutor

## EDUCATIONAL HISTORY

- **TESDA** Contact Tracing , Cookery
- **DICT** Social Media Marketing & Advertising Course
- **CPSC** Bachelor of Secondary Education major in English 2015-2019

## SKILLS AND ABILITIES

TRANSLATION  
PROOFREADING  
SIGN LANGUAGE INTERPRETATION  
PROGRESS ASSESSMENT  
CANVA&CRELLO GRAPHICS DESIGNING  
SOCIAL MEDIA ACCOUNT REBRANDING  
SOCIAL MEDIA PLANNING AND COMMUNITY MANAGEMENT  
SOCIAL MEDIA MARKETING  
CLASSROOM MANAGEMENT  
STRONG COMMUNICATION SKILLS  
ORGANIZATIONAL SKILLS  
CRAFTING & ABSTRACT PAINTING