

RESUME

Name	Arnold Zhipeng	Gender	Male	Photo (omitted to meet upload limit)
Marital status	Married	Age	37	
Education level	Master	Address	Beijing, China	
Mobile phone	+86-15810235526	e-mail	arnold200477@126.com	

◆ Education background

Period	School name	Faculty/Major	Degree
Sept., 1996 ~ June, 2000	Xi'an International Studies	English	Bachelor
Sept., 2007 ~ June, 2010	Capital Normal University	Japanese Language & Literature	Master

◆ Employment history

Period 1	Company name	
June, 2000 ~ Sept., 2007	Shenzhen Inforlion Translation Co. Ltd.	
	Division	English project division
	Position	English translator, checker
Industry/business field	Translation and interpretation service in various industries and fields	
Job description	<p>1. Translated more than 4 million words (by English words) covering various various data and documents. Also communicated with clients, distributed translation tasks and checked translation text.</p> <p>2. Served as onsite interpreters in projects or events of clients for totally more than 200 days.</p>	

Period 2	Company name	
June, 2010 ~ Jan., 2016	A world top 500 Japanese funded commercial corporation	
	Division	Living Essentials Department
	Position	English and Japanese translator, interpreter
Industry/business field	Trade of grain, edible oil, food, fiber products, paper, construction material, wood and medical equipment as well as pharmaceutical logistics related fields.	
Job description	<p>1. Planned and implemented pharmaceuticals and medical consumables logistics related logistics. Specifically, made prior investigation, prepared and made presentation, concluded contract and communicated with customers.</p> <p>2. Kept in contact with Commercial Ministry of China and other government authorities for establishment procedures of our invested companies.</p> <p>3. Engaged in soybean import (to China) business, including contacting with customers, contacting with foreign export companies, CBOT trader related works, application of L/G and contacting with shipment companies and shipment agencies.</p>	

◆ Linguistic competence/skill

Language	Business	Advanced	Intermediate	Basic	Examination/Test
English	●				TEM 8
Japanese	●				J-TEST 1
Certificate	English Translator Certificate Level II of CATTI, Japanese Translator Certificate Level II of CATTI				