

## MY RESUME

Name: Alexa Kiptalam

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### **Professional Translator:**

Experienced bilingual professional with over 5 years of dedicated service in English to Swahili translation. Adept at delivering precise and culturally sensitive translations across various domains. Proven track record of meeting tight deadlines without compromising quality.

### **Key Skills:**

Expertise in precise and culturally nuanced translation. □ Proficient in utilizing language software and tools.

Thorough understanding of both English and Swahili grammar and syntax

Proven ability to meet tight deadlines without compromising quality

### **Professional Experience:**

Freelance Translator | 2019-2022

Successfully translated diverse content, including documents, articles, and websites, ensuring accurate conveyance of meaning and cultural nuances.

Collaborated with clients to understand specific requirements and deliver customized translations.

In-House Translator | ProZ.com 2022-2023

Played a key role in facilitating communication between English-speaking and Swahili-speaking teams.

Translated official documents, reports, and communication materials, maintaining consistency and clarity.

**Education:**

Bachelor of Arts in Translation 2012-2015 University of Moi

Master of Arts in Translation 2016-2017 University of Moi

**Certifications:**

SAT

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Fluent in English and Swahili

**Professional Memberships:**

American Translators Association (ATA):

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